

## OCCASIONAL EVENT PERMIT

### COVID-19 Outdoor Activity Application

**ANY AND ALL CHANGES MUST BE COMPLETED THROUGH THE OFFICE OF SPECIAL EVENTS AND FILMING.**

- Parking areas reconfigured
- Off-site public or private property is being used
- Additional seating is installed

OCCASIONAL EVENT PERMIT (OEP) APPLICATION			
<b>BUSINESS NAME:</b>			
<b>LOCATION OF CLOSURE:</b>			
<b>DATE(S):</b>		<b>EVENT HOURS:</b>	
<b>LAYOUT CONDITIONS:</b>			
<b>MAXIMUM ATTENDANCE:</b>		<b>WILL ALCOHOL BE SERVED:</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>WILL THERE BE ELECTRICAL:</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>WILL THERE BE A TENT:</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO

APPLICANT/ORGANIZATION INFORMATION			
<b>NAME OF BUSINESS:</b>		<b>ORGANIZATION BUSINESS LICENSE #:</b>	
<b>STREET ADDRESS:</b>			
<b>CITY:</b>		<b>STATE:</b>	<b>ZIP CODE:</b>
<b>PHONE #:</b>		<b>CELL PHONE #:</b>	
<b>E-MAIL ADDRESS:</b>			
<b>CONTACT NAME:</b>			

ALCOHOL REQUIREMENTS
<ul style="list-style-type: none"> <li>Establishments shall obtain a permit through the state of California Alcohol and Beverage Control to serve alcohol in the temporary area.</li> <li>Alcoholic beverages shall be sold, served or consumed only within the delineated area as noted on the attached diagram.</li> <li>Persons shall not take alcoholic beverages from the designated area.</li> <li>Establishment shall have a valid insurance policy with liquor liability on file with the City of Long Beach for the duration of the permit.</li> <li>Based on review of your application and site map, you may also be required to hire private security, if deemed necessary.</li> </ul>