



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

**Public Safety  
Committee Members**

Johanna Cunningham – Chair  
Jeremy Schott – Vice Chair  
Denise Carter  
Sheila Gibbons  
Teresa Calloway  
Pat Welch  
Joe Harding  
Bob Kurkjian

DLBA Staff:  
Broc Coward, Chief Operating  
Officer

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**PUBLIC SAFETY COMMITTEE  
MINUTES**

**Wednesday, November 28, 2018**

**4:00 pm**

**DLBA Conference Room**

**100 West Broadway, Suite 120 Long Beach, CA 90802**

**Voting Present:** Jeremy Schott, Trish Poe, Sheila Gibbons, Pat Welch, Johanna Cunningham, Teresa Calloway, Denise Carter (not present to approve minutes)

**Voting Absent:** Bob Kurkjian, Joe Harding

**Guests:** Candace Facemyer, Erik Matusak

1. Call to Order, Welcome and Self-Introductions  
Meeting called to order at 4:02 PM
2. **Action: Approve minutes from [October 23, 2018 Meeting](#)**  
**1<sup>st</sup>: Gibbons 2<sup>nd</sup>: Schott. None opposed, no abstentions. Motion carries.**
3. Public Safety Partners Update
  - a. LBPD South Division - Erik Matusak spoke about:
    - Increased police staffing in entertainment areas of Downtown in the wake of the Ventura County shooting incident
    - There was a recent firearms-related arrest at a local hotel. A staff member saw something suspicious and reported it immediately. Police department appreciates those kinds of tips.
    - Thanksgiving weekend was fairly quiet in the downtown area.
  - b. Long Beach City Prosecutor- no update was provided
  - c. Department of Health and Human Services – Candace Facemyer reported:
    - Winter shelter has been approved and will open in the same location as last year, ideally by December 1 and operate through March 1. IT offers 150 beds and did not reach capacity last year. They are still confirming pick up points. Also working on opening a day-time storage facility so people can hold their belongings when need for interviews/appointments. Looking at including a Safe Parking program like some cities have adopted.
4. **Action: Approve FY 18/19 Committee Goals and Working Groups**  
Three goals were agreed: \*=Lead
  - 1) Education/Outreach: **\*Welch, Carter, Calloway**  
To include actively informing stake holders about DLBA services available to stake holders, docent/kiosk program, promoting the use of the homeless services card.
  - 2) Scooters/Bicycle safety: **Harding, Kurkjian, \*Calloway**
  - 3) Community Watch: **\*Poe, Gibbons**  
Forming a watch group with resident dog walkers and joggers as well as business owners. Can also include identifying trip/fall hazards and safety concerns in alleys.  
Committee members not present can join a working group at the next meeting.**1<sup>st</sup>:Calloway. 2<sup>nd</sup>: Carter. None opposed, no abstentions. Motion carries.**



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5. **Action: Approve proposed change of December's Public Safety Committee meeting to December 19, 2018.**  
**1<sup>st</sup>:Poe 2<sup>nd</sup>: Welch. None opposed, no abstentions. Motion carries.**
6. Public Comment (Three minutes on all non-agenda items)
7. Old Business-- Broc talked about the Brown Act: Any quasi-public group such as DLBA must hold meetings where the public can hear, deliberate and comment. All agendas are posted 72 hours in advance of any meeting and there is a Public Comment section on all agendas. We try to restrict working groups to three people because they can discuss tasks and work outside of the meeting environment. Any more than three people discussing relevant committee topics becomes a "meeting" which cannot happen outside of public access, whether via text, email, phone or in person.
8. New Business
9. Adjournment  
Meeting adjourned at 5:06 PM.

### **2018-19 PUBLIC SAFETY COMMITTEE**

TBD

DLBA Conference Room  
100 W. Broadway Suite 120

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly. The agenda and supporting documents are available on the Internet at <http://downtownlongbeach.org>. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.