



**INSPIRED LEADERS
SHAPING CITIES**

PREPARATIONS FOR COMMUNITY GATHERINGS AND PROTESTS

A 2020 SAFETY AND SECURITY TOP ISSUES COUNCIL CHECKLIST

Many IDA districts have collaborative plans for supporting safe community gatherings and protests. However, if you are alerted to potential incidents of looting and damage to both public and private property, the following list of recommendations has been summarized for your use based on announcements from several municipalities and district management organizations across the United States.

District Organizations Management and Leadership

- Secure tables, chairs, newspaper boxes and trashcans that can't be bolted down.
- In the event that protest is taking place, have predetermined shelter-in-place locations for your clean and safe teams.
- Send clean and safe teams home early if there is potential for protests to turn violent.
- If the city does not have a Mass Notification System, establish one to communicate alerts to key downtown stakeholders.
- Ensure lines of communication between private sector and law enforcement agencies, especially commanders, in the field during protest.
- Establish direct communication with police commanders by text and cell phone to respond to critical incidents not getting a priority from 911.
- Clean and safe teams can play a key role during recovery in assisting property owners that do not have resources or vendors to secure damaged buildings. Have plywood and other materials staged and available as needed.

Communication to Property Managers and Owners

- Check for and secure loose items, bricks or aesthetic stones surrounding buildings which can be used as projectiles to break windows and damage property.
- Remove any unanchored items from your property perimeter to ensure it cannot be used to create damage.
- Secure dumpsters by locking lids with chains.
- Provide extra security guards.
- Ensure camera systems are working.
- Ensure perimeter sidewalks and alleys can be viewed on any CCTV cameras.
- Save any camera footage.
- Review your building lockdown procedures as warranted during COVID-19.
- Have a representative available who has the authority to make decisions that protect your assets.
- Remove any products from storefront window so they are not visible.
- Remove cash registers.
- Harden ATMs and pharmacy drug storage.
- Close garages.

Read the full Safety and Security Top Issues Council report, [Downtown Districts at the Table](#), available in the [IDA Knowledge Center](#).