



**DOWNTOWN
LONG BEACH
ALLIANCE**

Governance
Committee

Debra Fixen – Chair

Alan Pullman

Allison Kripp

Griselda Suarez

Jeremy Harris

Staff

Broc Coward, COO

Kelsey Mader,
Executive Assistant

GOVERNANCE SPECIAL COMMITTEE MINUTES

Wednesday, January 5, 2022

2:00 PM

This meeting is being held via Zoom teleconferencing pursuant to Assembly Bill 361.

[Join Zoom Meeting](#)

Meeting ID: 883 1665 1333

Passcode: 071977

Voting Present: Debra Fixen, Griselda Suarez, Jeremy Harris

Voting Absent: Alan Pullman, Allison Kripp

DLBA Staff: Broc Coward, Kelsey Mader

1. CALL TO ORDER and INTRODUCTIONS – Debra Fixen, Chair
[Meeting presentation](#). Called to order at 2:02 PM.
2. APPROVE MINUTES
ACTION: Approve Minutes from [October 27, 2021 Meeting](#)
MOTION: 1st: Suarez; 2nd: Harris.
VOTE: None opposed. No abstentions. Motion passes.
3. CHAIRPERSON'S REPORT – Fixen
 - A. [Board & Committee Vacancies](#)
 - Mader reviewed Board representation discrepancies as it pertains to the DPIA Pine & DPIA North Pine seats. The Committee discussed potential solutions to correct this which will be presented at the February Executive Committee meeting.
 - i. 2021-22 Board
 - (a) PBID Premium (1)
 - (b) PBID Standard (1)
 - (c) Advisory (1)
 - ii. 2021-22 Programming Committees
 - (a) Special Events (1)
 - Coward reviewed Silissa Uriarte Smith's qualifications for serving on the Special Events Committee. Coward noted that he has worked with Smith in the past, and that Smith already shows promise as she attended the most recent committee meeting.
- B. Review [Organizational Calendar](#)
 - The Committee reviewed key upcoming projects including Bylaw amendments and Board Election interviews.
- C. Begin Review of DLBA [Bylaws](#) & [Election Procedures](#)
 - At the regularly scheduled meeting at the end of January the group will begin looking at the Bylaws in greater detail. Any amendments will be presented to the full Board of Directors at the April meeting.

ACTION: Approve [Silissa Uriarte Smith](#) to serve on the DLBA Special Events & Sponsorships Committee, effective immediately and expiring September 30, 2021.

MOTION: 1st: Harris; 2nd: Suarez.

VOTE: None opposed. No abstentions. Motion passes.

4. OLD BUSINESS
 5. NEW BUSINESS
 6. PUBLIC COMMENT (three minutes on all non-agenda items)
 7. ADJOURNMENT
- Adjourned at 2:25 PM.

NEXT GOVERNANCE COMMITTEE MEETING:

Wednesday, January 26, 2022

Location: Zoom

Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown

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