



**DOWNTOWN
LONG BEACH
ALLIANCE**

**Governance
Committee**

Loara Cadavona – Chair

Jeremy Harris

Allison Kripp

Todd Lemmis

Silvano Merlo

Griselda Suarez

Staff

Kraig Kojian,
President/CEO

Kelsey Mader,
Executive Assistant

GOVERNANCE COMMITTEE MEETING MINUTES

February 24, 2021

8 AM

[Join Zoom Meeting](#)

Meeting ID: 829 6047 1997

Passcode: 874159

Voting Present: Loara Cadavona, Jeremy Harris, Allison Kripp, Silvano Mero, Griselda Suarez,

Voting Absent: Todd Lemmis

DLBA Staff: Kraig Kojian, Kelsey Mader

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair
[Meeting presentation](#). Meeting called to order at 8:03 AM.
2. APPROVE MINUTES
ACTION: Approve Minutes from [January 27, 2021 Meeting](#)
MOTION: 1st: Merlo; 2nd: Suarez.
VOTE: None opposed. No abstentions. Motion passes.
3. CHAIRPERSON'S REPORT – Cadavona 30 Minutes
 - A. [Board and Committee](#) Vacancies
 - i. Board Vacancies:
 - (a) DPIA East Village (1)
 - Two candidates are being considered for this seat. A recommendation will be brought to the Executive Committee in March for appointment.
 - Suarez asked if the person not chosen for his seat will be offered a place on a committee. Cadavona said yes.
 - (b) PBID Standard (1)
 - This seat will be filled during the upcoming Board election cycle since the term ends September 2021.
 - (c) At-Large (1)
 - Waterford owns the World Trade Center and other properties in Downtown. Sean Rawson is being considered for this seat.
 - ii. Committee Vacancies
 - (a) Marketing & Communications (current: 1)
ACTION: Approve [Sal Flores](#) to serve on the DLBA 2020-21 Marketing & Communications Committee, effective immediately and expiring September 30, 2021.
MOTION: 1st: Kripp; 2nd: Suarez.
VOTE: None opposed. No abstentions. Motion passes.
 - Alishia Holmes-Watson, DLBA Marketing & Communications Chair, shared that Flores has expressed a different view of the DLBA and the Downtown than that of the other members of the Committee, which is welcomed.
 - Suarez expressed her appreciation for the new perspective, adding that diversity of thought will help advance the organization.
 - (b) Events & Sponsorships (2)
 - (c) Public Safety (1)
 - (d) Executive (1)

- B. Review Bylaws + Election Procedures
 - Cadavona discussed two potential Bylaw amendments: 1) Codifying the requirement that all Board members serve on at least one committee, and 2) Adding language that includes renters 'in some capacity.
 - Kojian added that this will be brought before the next Governance Committee in March, then to the Board for two-thirds approval in April.
- C. Review [Board Terms](#)
 - The Committee reviewed assignments for contacting Board members whose terms are expiring September of 2021 and/or who are terming out. Cadavona provided talking points and a timeline to the Committee for this process.
- D. Review [Committee Calendar](#)
- E. Review [Board Draft Exit Interview Questions](#)
 - Cadavona reviewed draft exit interview questions provided by Suarez. Suarez clarified that these questions came from the Nonprofit Partnership.
 - Merlo recommended adding questions tailored to members who will not be returning to the Board because they are no longer eligible due to reaching their term limits.

- 4. OLD BUSINESS
- 5. NEW BUSINESS
- 6. PUBLIC COMMENT (three minutes on all non-agenda items)
- 7. ADJOURNMENT

Meeting adjourned at 8:42 AM.

NEXT GOVERNANCE COMMITTEE MEETING:
Wednesday, March 24, 2021
Location: ZOOM
Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

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