

GOVERNANCE COMMITTEE MEETING MINUTES

Wednesday, March 24, 2021

8 AM

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Meeting ID: 816 0965 8812

Passcode: 267300

Voting Present: Loara Cadavona, Allison Kripp, Todd Lemmis, Silvano Merlo, Griselda Suarez

Voting Absent: Jeremy Harris

DLBA Staff: Kraig Kojian, Kelsey Mader

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair
Meeting presentation. Called to order at 8:03 AM.
2. APPROVE MINUTES
ACTION: Approve Minutes from [February 24, 2021 Meeting](#)
MOTION: 1st: Merlo; 2nd: Kripp
VOTE: None opposed. No abstentions. Suarez not present for vote. Motion passes.
3. CHAIRPERSON'S REPORT – Cadavona
 - A. [Board and Committee](#) Vacancies
 - i. Board Vacancies:
 - (a) PBID Standard (1) – Expires September 2021
 - This seat is to remain open until the election cycle.
 - (b) At-Large (1) – Expires September 2022
 - Sean Rawson will be voted on at the April Executive Committee meeting.
 - ii. Committee Vacancies
 - (a) Events & Sponsorships (2)
 - Laurie Gray, DLBA Special Events & Sponsorships Committee Chair joined Broc Coward, DLBA COO, in interviewing candidates for the vacancies on the respective committee. After multiple interviews, the following names were chosen to serve on the committee.

ACTION: Approve [Rhonda Love](#) to serve on the DLBA 2020-21 Special Events & Sponsorships Committee, effective immediately and expiring September 30, 2021.

MOTION: 1st: Merlo; 2nd: Kripp

VOTE: None opposed. No abstentions. Suarez not present for vote. Motion passes.

ACTION: Approve Kat Engel to serve on the DLBA 2020-21 Special Events & Sponsorships Committee, effective immediately and expiring September 30, 2021.

MOTION: 1st: Kripp; 2nd: Lemmis

VOTE: None opposed. No abstentions. Motion passes.

ACTION: Approve [Dwayne Horton](#) to serve on the DLBA 2020-21 Special Events & Sponsorships Committee, effective immediately and expiring September 30, 2021.

MOTION: 1st: Merlo; 2nd: Kripp

VOTE: None opposed. No abstentions. Motion passes.



**DOWNTOWN
LONG BEACH
ALLIANCE**

Governance Committee

Loara Cadavona – Chair

Jeremy Harris

Allison Kripp

Todd Lemmis

Silvano Merlo

Griselda Suarez

Staff

Kraig Kojian,
President/CEO

Kelsey Mader,
Executive Assistant

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- (b) Public Safety (1)
 - Staff continues to search for candidates to fill this vacancy.
- (c) Executive (1)
 - This seat will remain vacant until the new fiscal year/election cycle.

B. Review Bylaws + Election Procedures

- These following recommendations will go to the Board for two-thirds approval at the April 21 meeting.
 - i. Revision to [Bylaw Section 8.2](#)

ACTION: Review to approve or revise recommendations to amend Bylaw Section 8.5 (f) and send to Board of Directors for two-thirds approval.

MOTION: 1st: Suarez; 2nd: Kripp

VOTE: None opposed. No abstentions. Motion passes.

- ii. Revision to [Bylaw Section 8.5 \(f\)](#)

ACTION: Review to approve or revise recommendations to amend Bylaw Section 8.5 (f) and send to Board of Directors for two-thirds approval.

MOTION: 1st: Merlo; 2nd: Kripp

VOTE: None opposed. No abstentions. Motion passes.

C. Update on [Board Terms](#) Contact List Outreach

- The Committee reviewed which Directors have been contacted, and who intends to return for another term. Outreach suggests nearly all Directors with expiring terms will be returning.
- Suarez asked for clarification on behalf of Patty Wirth regarding the term expiration. Kojian confirmed that Wirth's term expires September 2021. Suarez will relay this information to Wirth and direct any additional questions to staff.

D. Review Governance [Committee Calendar](#)

- The Board Election announcement postcard has been sent to stakeholders.
- In preparation for the upcoming Board elections, Cadavona reviewed the exiting evaluation forms with the Committee and asked if there were any recommended revisions.

E. Review [Board Exit Interview Questions](#)

4. OLD BUSINESS
5. NEW BUSINESS
6. PUBLIC COMMENT (three minutes on all non-agenda items)
7. ADJOURNMENT

Adjourned at 8:42 AM.

NEXT GOVERNANCE COMMITTEE MEETING:

Wednesday, April 28, 2021

Location: ZOOM

Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown

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