



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

## GOVERNANCE COMMITTEE MEETING MINUTES

December 14, 2020

2 PM

[Join Zoom Meeting](#)

**Voting Present:** Loara Cadavona, Griselda Suarez, Jeremy Harris, Silvano Merlo

**Voting Absent:** Allison Kripp, Todd Lemmis

**DLBA Staff:** Kraig Kojian, Kelsey Mader, Broc Coward

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair  
[Meeting Presentation](#). Meeting called to order at 2:01 PM.
2. APPROVE MINUTES  
**ACTION:** Approve Minutes from [November 24, 2020 Meeting](#)  
**MOTION:** 1<sup>st</sup>: Harris. 2<sup>nd</sup>: Suarez.  
**VOTE:** None opposed. No abstentions. Motion passes.

3. CHAIRPERSON'S REPORT – Cadavona
  - A. [Board and Committee](#) Vacancies

- i. Board Vacancies:

- (a) DPIA East Village (1)

- This seat was made vacant by the relocation of Jeremy Schott's business.
- In a previous meeting Kripp mentioned that Suarez had a potential candidate who owns a floral shop in the area.
- Suarez requested clarification to the boundaries of this district and will reach out to candidate to gauge interest.
- Cadavona identified the owner of Make Collective as another candidate that may be interest in this seat.

- ii. Committee Vacancies

- (a) Public Safety (2)

**ACTION:** Approve [Terrence Krieger](#) to serve on the DLBA 2020-21 Public Safety Committee, effective immediately and expiring September 30, 2021.

**MOTION:** 1<sup>st</sup>: Merlo. 2<sup>nd</sup>: Harris.

**VOTE:** None opposed. No abstentions. Motion passes.

- (b) Events & Sponsorships (1)

- (c) Placemaking (1)

**ACTION:** Approve [Cynthia Lujan](#) to replace Griselda Suarez on the DLBA 2020-21 Placemaking Committee, effective immediately and expiring September 30, 2021.

**MOTION:** 1<sup>st</sup>: Suarez. 2<sup>nd</sup>: Harris.

**VOTE:** None opposed. No abstentions. Motion passes.

- B. Review Bylaws + Election Procedures

- Cadavona confirmed that all current committee and Board members should have the most recent Bylaws + Election Procedures.
- Based on State of California Executive Order [N-29-20](#), Cadavona and Kojian acknowledge the shift in organizational practices brought on by the pandemic (i.e.: Zoom Teleconferencing and freezing the Board and committees). They recommended that the committee consider these adjustments when reviewing potential Bylaw amendments, in compliance with State Law.
- The Committee will revisit the potential amendments to these documents again in January.

### Governance Committee

Loara Cadavona – Chair

Jeremy Harris

Allison Kripp

Todd Lemmis

Silvano Merlo

Griselda Suarez

#### STAFF:

Kelsey Mader,  
DLBA Executive Assistant

C. Review Committee Calendar

- Mader reviewed the Committee and its calendar breakdown and it will incorporate this item as a permanent linked document in all future Governance Committee agendas.
- Kojian recommended Cadavona and the Governance Committee reach out to the Board members who are eligible to remain on the Board to gauge their interest to serving another term.
- Board of Directors term tracking document will be included in the agendas for upcoming meetings.

4. OLD BUSINESS

5. NEW BUSINESS

6. PUBLIC COMMENT (three minutes on all non-agenda items)

7. ADJOURNMENT

Meeting adjourned at 2:16 PM

**NEXT GOVERNANCE COMMITTEE MEETING:**

**Wednesday, January 27, 2021**

**8 AM**

**Location: ZOOM**

***Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

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