



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

## GOVERNANCE COMMITTEE MEETING MINTUES

**Wednesday, April 24, 2019**

**10:00 AM**

**DLBA Conference Room**

Voting Present: Silvano Merlo, Debra Johnson, Jeremy Harris, Griselda Suarez

Voting Absent: Toliver Morris, Ryan Altoon

DLBA Staff: Kraig Kojian, Broc Coward, Cherisse Evans

1. CALL TO ORDER and INTRODUCTIONS – Silvano Merlo, Chair  
Meeting called to order at 10:06 am.
2. APPROVE MINUTES  
**ACTION: Approve Minutes from the [March 27, 2019 Meeting](#)**  
**1<sup>st</sup>: Johnson. 2<sup>nd</sup>: Harris. None opposed, no abstentions. Motion carries.**
3. CHAIRPERSON'S REPORT – Merlo
  - A. Current Board Vacancies
    - i. LBCC Appointed Advisor -No update was given.
      - The recommendation is to leave the seat vacant as there may be future interest from LBCC or consider amending the By Laws next year to remove this seat from the Board of Directors.
    - ii. At Large (appointment)
      - Kojian recommended leaving this seat vacant and use the upcoming Board of Directors election/interview process to determine if there are candidates that might be considered for this appointment. One year is remaining on the 2-year term for this seat. Term ends in 2020.
4. STAFF REPORT – Kraig Kojian, DLBA President/CEO
  - A. 2019-20 Election Timeline
    - i. Review Board candidate submissions to date
      - Reviewed 16 recent applications.
      - The boundaries for the Waterfront were discussed and after reviewing the By Laws, it was determined that Seaside Way is the northern boundary for the Waterfront and does not include businesses on Ocean Blvd. It was recommended to revise our DPIA map as well as consider changing the By Laws in the future to more clearly define the DPIA areas along Ocean Blvd.
      - There was a suggestion for next year (by February 2020) to recommend a change in the By Laws to extend the appointed Advisor seats to a two-year term and stagger the seats so we are not filling each seat every year.
      - Need to select a new day(s) for interviews as Merlo is now longer available for the previously determined interview date of May 22.
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- All interviews need to be concluded by May 31 in order to present the Slate to the Executive Committee at its June 6 meeting.
  - There are no candidates yet for the PBID Premium seat that Toliver Morris is vacating as a result of term limits. The committee members will bring any names forward that could be potential candidates.
- ii. Report on current Board Member outreach
- Kojian will follow up with current Board members that have not yet submitted their applications: Denise Carter, Debra Fixen, Daniel Tapia and Bob Kelton.

5. ADJOURNMENT

Meeting adjourned at 10:40 am.

**NEXT GOVERNANCE COMMITTEE MEETING:**

**May 22, 2019**

**STARTS: 10AM**

**Ends 11 AM**

**DLBA Conference Room**

**100 W Broadway, Suite 120, Long Beach, CA 90802**

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

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