

GOVERNANCE COMMITTEE MEETING MINUTES

Wednesday, April 22

Beginning at 10 AM

Zoom Teleconferencing Call

<https://zoom.us/j/97038273575?pwd=Nk5PSElqT3lCSHo1ekVuR3VVMzhTQT09>

Voting Present: Alan Pullman, Allison Kripp, Griselda Suarez, Jeremy Harris, Sheva Hosseinzadeh.

DLBA Staff: Kraig Kojian, Cherisse Evans, Monica Morrill, Sam Mehlinger

1. CALL TO ORDER and INTRODUCTIONS – Alan Pullman, Chair
[Meeting presentation](#) - Meeting called to order at 10 AM.
2. APPROVE MINUTES
ACTION: Approve Minutes from [March 25, 2020 Meeting](#)
1st: Kripp. 2nd: Harris. None opposed, no abstentions. Hosseinzadeh not present for the vote. Motion carries.
3. CHAIRPERSON'S REPORT – Pullman
 - a. Review Board and Committee Vacancies
 - i. Board DPIA East Village
 - There have been four Board Candidate submissions, but none are eligible to fill this vacancy, who must be a commercial business owner with a business license at an address within the DPIA -East Village boundaries.
 - Kojian and Pullman recently met with an interested individual Paul Artelles, who is a resident of the East Village, but his business is not located there.
 - Suarez and Pullman have recommendations that they will submit.
 - Kojian reminded the committee about recruiting candidates that would fill specific needs (industry expertise) on our Board, to ensure a well-rounded membership.
 - ii. Marketing & Communications Committee vacancy
 - Broc Coward and Chair Alishia Homes-Watson will be reviewing the list of candidates that were suggested and will have a follow-up report for the next meeting.
 - b. 2020-2021 Board Election Timeline
 - i. Review Board Candidate submissions to date -[Bios](#)
 - The receipt of each candidates' submission has been acknowledged. With the decision being made to cancel this year's Board Election, the next correspondence to the candidates will be to explain the cancelation and inform them that we will be in contact again should a vacancy that they are eligible for opens up.
 - The committee would be interested in holding introductory meetings with these individuals via teleconferencing sometime in the near future, to stay connected and



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Governance Committee

Alan Pullman – Chair

Jeremy Harris

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determine if there is a potential for their involvement if an opportunity arises.

- ii. Report on outreach to all sitting Board members-[Board Member Term History](#)
 - All Board members (other than one) whose term ends in 2019, have been contacted and have agreed to continue serving in their current seats for an additional year.
 - Kojian will continue to initiate contact with Lemmis to discuss and confirm his seat.
- iii. Discuss Board and Committee governance structure for 2020-21
 - With the decision to keep our current Board in place, there was a discussion was about keeping the committees constant as well.
 - DLBA staff supports this plan. It would require staff and/or committee Chairs to reach out to current committee members to confirm their ability and willingness to continue their service.
 - With the additional time and the consistency of its members, committees will be better able to focus on accomplishing goals set to support the Downtown community during the COVID-19 crisis.
 - The Governance Committee could also stay in place, but it would require replacing current its Chair (Pullman) with the new Board Chair-Elect.
 - There was a question about this composition of the Governance committee and whether it does or should include either the Board Chair or Past-Chair. After consulting the Bylaws, the answer is that there is a dedicated seat for the Past-Chair on this committee.
 - To keep the Executive Committee constant, the following would take their usual rotation: from Chair to Past-Chair; Chair-Elect to Chair. A new Chair-Elect would need to be recruited and elected from within the current Executive Committee.
 - Governance Committee members are in support of continuing for an extra year with our current committees in place, based on their willingness to serve.

4. PRESIDENT'S REPORT – Kraig Kojian

a. [Bylaws](#) – definitions

- No update currently.
- Kripp asked if the decision to keep the Board and Committees in place for an extra year needs to be updated in the Bylaws. Kojian explained that this was an emergency action taken by the Board and does not require making any changes to the Bylaws.

5. OLD BUSINESS

6. NEW BUSINESS

7. PUBLIC COMMENT (three minutes on all non-agenda items)

8. ADJOURNMENT

Meeting adjourned at 10:41 AM.

**NEXT GOVERNANCE COMMITTEE MEETING:
Wednesday, May 27, 2020 at 10 am
LOCATION TBD**

Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

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