



**DOWNTOWN
LONG BEACH
ALLIANCE**

GOVERNANCE COMMITTEE MEETING MINUTES

Wednesday, March 27, 2019

10:00 AM

DLBA Conference Room

Voting Present: Silvano Merlo, Ryan Altoon, Jeremy Harris, Griselda Suarez

Voting Absent: Toliver Morris, Debra Johnson

DLBA Staff: Kraig Kojian, Broc Coward, Cherisse Evans

1. CALL TO ORDER and INTRODUCTIONS – Silvano Merlo, Chair
Meeting called to order at 10:08 am.
2. APPROVE MINUTES
ACTION: Approve Minutes from the [February 27, 2019 Meeting](#)
1st: Altoon. 2nd: Harris. None opposed, no abstentions. Motion carries.
3. CHAIRPERSON'S REPORT – Merlo
 - A. Current Board Vacancies
 - i. LBCC Appointed Advisor
 - Kojian and Silvano met with Josh Castellanos (LBCC). At this time the LBCC has a scheduling conflict with the DLBA Board meetings and it is not clear if there is an interest in filling a DLBA Board seat at this time. We are waiting for a further response. Merlo will follow up.
 - Suarez mentioned reaching out to the Long Beach College Foundation to see if there is an interest there, if LBCC does not take the Board seat.
 - ii. At Large (appointment)
 - There is no update. Merlo will follow up with two potential candidates that he knows from The Westin and the Hyatt.
4. STAFF REPORT – Broc Coward, DLBA COO
 - A. 2019-20 Election Timeline
 - i. Review Board candidate submissions to date
 - Three submissions to review (Denise Maldonado, Janice Friend and Kevin Favro)
 - ii. Report on current Board Member outreach
 - Altoon had confirmed that both Alan Pullman and Allison Kripp are interested in continuing to serve on the Board of Directors.
 - Harris and Merlo will follow up with Sheva Hosseinzadeh, Debra Fixen and Daniel Tapia regarding their interest.
 - Unclear on the status of the Board members Debra Johnson was reaching out to (Sara Hickman and Bob Kelton)

- Will correspond with all those submitting interest forms: expressing gratitude on behalf of the Governance Committee for their interest, share opportunities to get involved with DLBA, Governance Committee in-person interview to be scheduled in May.
 - There will be two At-Large Appointed seats open (one Allison Kripp and one that is currently vacant). Five Appointed Advisors (non-voting) will be vacant this year.
 - Discussed the pros and cons of expanding the non-voting Advisor seat to a two-year term and alternating the beginning of those terms. This is something that would be addressed next year and new By Laws recommended.
 - Suarez will contact three appointed Advisors for their interest in continuing to serve in their current seat or the possibility of applying for a voting Slate seat. (Nicole Hatley, Jeremy Schott, Denise Carter). Will share meeting attendance with Suarez prior to her outreach.
 - The committee should continue to actively recruit individuals they know that might be interested in serving on the Board before the next committee meeting on April 24th.
5. OLD BUSINESS
 6. NEW BUSINESS
 7. ADJOURNMENT
Meeting adjourned at 10:48 am.

NEXT SCHEDULED GOVERNANCE COMMITTEE MEETING:

April 24, 2019

10 AM

DLBA Conference Room

100 W Broadway, Suite 120, Long Beach, CA 90802

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

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