



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

## **GOVERNANCE COMMITTEE MEETING MINUTES**

**Wednesday, February 27, 2019**

**10:00 AM**

**DLBA Conference Room**

**Voting Present:** Silvano Merlo, Ryan Altoon, Jeremy Harris, Debra Johnson

**Voting Absent:** Toliver Morris, Griselda Suarez

**DLBA Staff:** Kraig Kojian, Cherisse Evans

1. CALL TO ORDER and INTRODUCTIONS – Silvano Merlo, Chair  
Meeting called to order at 10:02 am.
2. APPROVE MINUTES  
**ACTION: Approve Minutes from [January 23, 2019 Meeting](#)**  
**1<sup>st</sup>: Johnson. 2<sup>nd</sup>: Harris. None opposed, no abstentions. Motion carries.**
3. CHAIRPERSON'S REPORT – Merlo
  - A. Current Board Vacancies
    - i. LBCC Appointed Advisor  
An introductory meeting will be rescheduled soon between Kojian, Merlo and Joshua Castellanos, LBCC Executive Director of Public Affairs and Marketing to assess the interest LCBB has in filling the vacant LBCC Appointed Advisor seat on the DLBA Board.
    - ii. At-Large (appointment)  
Merlo mentioned he knows of two potential candidates, the GM from the Westin and the GM from the Hyatt. He will set up a coffee meeting for himself and Kojian to meet the two candidates. Chairperson, Shooshani makes all At-Large appointments, which are approved by the Executive Committee and the Board of Directors. Eligibility requires being a stakeholder in the Downtown.
4. STAFF REPORT – Kraig Kojian, President and CEO
  - A. Board Election Postcard March I  
There will be a press release and social media in connection with the postcard launch. The post card provides a link to a landing page on the DLBA website for anyone interested in learning more and/or applying for the Board. Once we receive responses, we will need to qualify each potential candidate, confirming eligibility.
  - B. 2019-20 Election Timeline
    - i. Review FY 2019-20 Board vacancies  
In addition to the current vacancies, there are eight voting member seats to fill for the 2019-2020 election, six Slate and two appointed At-Large seats.

- ii. Review Board candidate submissions to date- none yet.
- iii. Discuss outreach to all sitting Board members to gauge interest in returning for another two-year term. The committee will divide up and contact the Board members whose seats will become available this election year. Morris will be termed-out, but all other current Board members will be contacted by a committee member to determine their interest in re-applying for a Board seat:
  - Harris-> Debra Fixen, Sheva Hosseinzadeh
  - Johnson-> Sara Hickman, Bob Kelton
  - Altoon-> Alan Pullman, Allison Kripp
  - Merlo-> Daniel Tapia (Kojian to make a call prior, to determine his eligibility to hold the DPIA East Village seat, if he should be interested.)

During the call, the Board members will be reminded that they will go through the application process if interested and will be provided with the website link to fill out an interest form. These calls to be complete by March 8. In addition, DLBA staff will be reaching out to their current committee members to learn who might have an interest in serving on the DLBA Board and encourage their candidacy.

- 5. OLD BUSINESS
- 6. NEW BUSINESS
- 7. PUBLIC COMMENT (three minutes on all non-agenda items)
- 8. ADJOURNMENT  
Meeting adjourned at 10:41 am

**NEXT SCHEDULED GOVERNANCE COMMITTEE MEETING:  
March 27, 2019  
10 AM  
DLBA Conference Room  
100 W Broadway, Suite 120, Long Beach, CA 90802**

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.