GOVERNANCE COMMITTEE MEETING AGENDA
Tuesday, November 24, 2020
2 PM
Join Zoom Meeting
Meeting ID: 861 2761 4271
Passcode: 353950

Instructions:
1. Please click link above to join the meeting
2. Once there, you may be in the “waiting room” until the Host joins and invites you in
3. Once invited in, you will be prompted to choose phone or computer audio
   a. if you select phone audio:
      i. you will see a window that offers call -in numbers. Any one of them will work.
      ii. you will then be prompted to enter both the meeting ID # and your personal
          ID# which will be displayed on your computer screen
   b. If you select computer audio, you will automatically be entered into the meeting

Voting Present: Loara Cadavona, Jeremy Harris, Allison Kripp, Todd Lemmis
Voting Absent: Griselda Suarez, Silvano Merlo

DLBA Staff: Kraig Kojian, Kelsey Mader, David Hughes

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair
   Meeting presentation. Meeting called to order at 2:05 PM.
   A. Welcome New Committee Member: Todd Lemmis
      • David Hughes, DLBA Finance Manager, introduced himself to the
        committee, sharing his experience working in the Mayor’s Office with
        the City/County of Denver.

2. APPROVE MINUTES
   ACTION: Approve Minutes from October 28, 2020 Meeting
   MOTION: 1st: Harris. 2nd: Kripp.
   VOTE: None opposed. No abstentions. Motion passes.

3. CHAIRPERSON’S REPORT – Cadavona
   A. Board and Committee Vacancies
      i. Board Vacancies:
         (a) DPIA East Village (1)
            • This vacancy is a result of Jeremy Schott moving his
              business out of the district.
         (b) PBID Premium (1)
            • This vacancy is a result of Debra Johnson’s relocation to
              Denver.
            • Alan Pullman, DLBA Board Chair, Kojian, and Cadavona
              met with Mike Gold, Long Beach Transit Executive
              Director and Vice President of Customer Relations and
              Communications who will fill this vacancy once approved
              by the DLBA Executive Committee.
            • Cadavona emphasized the importance of the continuity of
              Long Beach Transit on the Board.
            • Kojian and Mader confirmed that Gold will finish
              Johnson’s term set to end September 2021
              o Cadavona requested a document that shows when all the
                Board members terms are up. Kojian suggested this document
                be included as a link in future agendas.
ii. Committee Vacancies
   (a) Public Safety (2)
      • Broc Coward, DLBA COO and Denise Carter, DLBA Public Safety Chair, interviewed Terrence Krieger to fill a vacancy on this committee. He previously was a candidate for the Board but is not eligible currently.
      • Coward and Carter also plan to interview Vilma Battad who also applied for the Board.
   (b) Events & Sponsorships (1)
      • Filling this vacancy is on hold for the time being because of lack of events due to the pandemic.
   (c) Placemaking* (1) – Introductory meeting pending
      • Cadavona, Kojian, Alan Burks, DLBA Placemaking Chair, and Stephanie Gonzalez, DLBA Placemaking Manager met with Cynthia Lujan from the Arts Council as recommended by its Executive Director Griselda Suarez, DLBA Board Member and Placemaking Committee member. Upon Governance Committee approval next month, Lujan will replace Suarez on the Committee.

4. PRESIDENT’S REPORT – Kraig Kojian
   A. Committee Calendar – Kelsey Mader
      o This calendar is being provided as a tool to help outline what action the committee will take for the remainder of the fiscal year, particularly pertaining to Bylaws and Election Procedures.
      o Cadavona and Mader discussed amendments to Bylaws and/or Election Procedures, and the timeliness of presenting any potential changes to the Committee as quickly as possible.
      o Kojian added that the deadlines laid out in calendar are in accordance with the Bylaws, ensuring the committee has adequate time to review any proposed changes. In addition, Kojian shared that Bylaws are typically amended as little as possible and generally only for procedural changes.

5. OLD BUSINESS
   o Kripp asked if Suarez was able to get in contact with a flower shop owner in the East Village Arts District. Cadavona nor Kojian are aware of the status of this.

6. NEW BUSINESS
   o The Governance Committee will be rescheduled for December.

7. PUBLIC COMMENT (three minutes on all non-agenda items)

8. ADJOURNMENT
   Meeting adjourned at 2:28 PM.

NEXT GOVERNANCE COMMITTEE MEETING:
December meeting TBD due to holidays
Location: ZOOM
Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown