



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

**Governance  
Committee**

Loara Cadavona – Chair

Jeremy Harris

Allison Kripp

Todd Lemmis

Silvano Merlo

Griselda Suarez

**GOVERNANCE COMMITTEE MEETING AGENDA**

**Tuesday, November 24, 2020**

**2 PM**

[Join Zoom Meeting](#)

**Meeting ID: 861 2761 4271**

**Passcode: 353950**

**Instructions:**

1. Please click link above to join the meeting
2. Once there, you may be in the “waiting room” until the Host joins and invites you in
3. Once invited in, you will be prompted to choose phone or computer audio
  - a. if you select phone audio:
    - i. you will see a window that offers call -in numbers. Any one of them will work.
    - ii. you will then be prompted to enter both the meeting ID # and your personal ID# which will be displayed on your computer screen
  - b. If you select computer audio, you will automatically be entered into the meeting

**Voting Present:** Loara Cadavona, Jeremy Harris, Allison Kripp, Todd Lemmis

**Voting Absent:** Griselda Suarez, Silvano Merlo

**DLBA Staff:** Kraig Kojian, Kelsey Mader, David Hughes

1. **CALL TO ORDER and INTRODUCTIONS** – Loara Cadavona, Chair  
[Meeting presentation](#). Meeting called to order at 2:05 PM.
  - A. Welcome New Committee Member: Todd Lemmis
    - David Hughes, DLBA Finance Manager, introduced himself to the committee, sharing his experience working in the Mayor’s Office with the City/County of Denver.
2. **APPROVE MINUTES**  
**ACTION: Approve Minutes from [October 28, 2020 Meeting](#)**  
**MOTION: 1<sup>st</sup>: Harris. 2<sup>nd</sup>: Kripp.**  
**VOTE: None opposed. No abstentions. Motion passes.**
3. **CHAIRPERSON’S REPORT** – Cadavona
  - A. Board and Committee Vacancies
    - i. Board Vacancies:
      - (a) DPIA East Village (1)
        - This vacancy is a result of Jeremy Schott moving his business out of the district.
      - (b) PBID Premium (1)
        - This vacancy is a result of Debra Johnson’s relocation to Denver.
        - Alan Pullman, DLBA Board Chair, Kojian, and Cadavona met with Mike Gold, Long Beach Transit Executive Director and Vice President of Customer Relations and Communications who will fill this vacancy once approved by the DLBA Executive Committee.
        - Cadavona emphasized the importance of the continuity of Long Beach Transit on the Board.
        - Kojian and Mader confirmed that Gold will finish Johnson’s term set to end September 2021
      - Cadavona requested a document that shows when all the Board members terms are up. Kojian suggested this document be included as a link in future agendas.

ii. Committee Vacancies

(a) Public Safety (2)

- Broc Coward, DLBA COO and Denise Carter, DLBA Public Safety Chair, interviewed Terrence Krieger to fill a vacancy on this committee. He previously was a candidate for the Board but is not eligible currently.
- Coward and Carter also plan to interview Vilma Battad who also applied for the Board.

(b) Events & Sponsorships (1)

- Filling this vacancy is on hold for the time being because of lack of events due to the pandemic.

(c) Placemaking\* (1) – Introductory meeting pending

- Cadavona, Kojian, Alan Burks, DLBA Placemaking Chair, and Stephanie Gonzalez, DLBA Placemaking Manager met with Cynthia Lujan from the Arts Council as recommended by its Executive Director Griselda Suarez, DLBA Board Member and Placemaking Committee member. Upon Governance Committee approval next month, Lujan will replace Suarez on the Committee.

4. PRESIDENT'S REPORT – Kraig Kojian

A. [Committee Calendar](#) – Kelsey Mader

- This calendar is being provided as a tool to help outline what action the committee will take for the remainder of the fiscal year, particularly pertaining to Bylaws and Election Procedures.
- Cadavona and Mader discussed amendments to Bylaws and/or Election Procedures, and the timeliness of presenting any potential changes to the Committee as quickly as possible.
- Kojian added that the deadlines laid out in calendar are in accordance with the Bylaws, ensuring the committee has adequate time to review any proposed changes. In addition, Kojian shared that Bylaws are typically amended as little as possible and generally only for procedural changes.

5. OLD BUSINESS

- Kripp asked if Suarez was able to get in contact with a flower shop owner in the East Village Arts District. Cadavona nor Kojian are aware of the status of this.

6. NEW BUSINESS

- The Governance Committee will be rescheduled for December.

7. PUBLIC COMMENT (three minutes on all non-agenda items)

8. ADJOURNMENT

Meeting adjourned at 2:28 PM.

**NEXT GOVERNANCE COMMITTEE MEETING:**

**December meeting TBD due to holidays**

**Location: ZOOM**

***Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.