



**DOWNTOWN
LONG BEACH
ALLIANCE**

Governance

Committee Members

Alan Pullman – Chair

Jeremy Harris

Allison Kripp

Sheva Hosseinzadeh

Griselda Suarez

GOVERNANCE COMMITTEE MEETING MINUTES

**Wednesday, October 23, 2019
10 AM**

**DLBA Conference Room
100 W. Broadway, Suite 120, Long Beach, CA 90802**

Voting Present: Alan Pullman, Sheva Hosseinzadeh, Allison Kripp, Jeremy Harris, Griselda Suarez

DLBA Staff: Kraig Kojian, Cherisse Evans

1. CALL TO ORDER and INTRODUCTIONS – Alan Pullman, Chair
Meeting called to order at 10:09 AM.
2. APPROVE MINUTES
ACTION: Approve Minutes from [September 25, 2019 Meeting](#)
MOTION: 1st: Hosseinzadeh. 2nd: Kripp.
VOTE: None opposed, no abstentions. Motion carries.
3. CHAIRPERSON'S REPORT – Pullman
 - A. Review Board Vacancies
Question about the urgency to fill vacancies:
 - i. Advisor (Non-voting)
 - Need to identify individuals whose experience and expertise compliments the current Board, to provide a balance.
 - This seat is not designated to any entity.
 - Possibilities could be individuals from other BIDs, LA county office, organizations within the city, residents.
 - Suggestion: Look at areas within the community related to public safety (MHA, Health Dept., etc.). Public safety has been a concern of high priority, mentioned in past Board interviews as well as on the DLBA Public Safety Survey, so recruiting someone from related fields would be a way of addressing this topic and gaining expertise on our Board.
 - ii. CD1 (Residential) Representative Vacancy (Voting)
 - To be eligible, an individual needs to reside in the Council District and be a stakeholder within the PBID boundaries.
 - Suggestion: Wait until after the November 5 election, to see who is not elected as the open Council District 1 Representative and inquire about their interest to serve on the DLBA Board in this capacity.
 - Suggestion: Mark Taylor now that he is not working with the Mayor's office.
 - Review 2019-20 Board Candidates and current committee members that may be eligible and interested.
 - iii. Review Board Recruitment Strategy & Candidate Submittal Process
[Board Application page](#) on DLBA website

- The process went live on the DLBA website as of October 1, 2019.
- This committee will review submittals at every monthly meeting and plan to schedule an introductory meeting with each candidate. All interested are encouraged to attend meetings.
- The recruiting efforts will progress as the year goes on and gets closer to May when interviews take place.
- Current Board members who wish to return when their term is up, will be required to apply and interview along with all Board applications

B. Review Board Candidate Submittals

i. [Mohammad Hassanpour](#)

- Eligible for current Advisor seat vacancy, current programming committee vacancies, and 2020-21 CD2 Residential Representative seat.
- Hosseinzadeh and Kripp have offered to participate in an introductory meeting with Kojian and the candidate, to answer his questions and learn more about his interest.

4. OLD BUSINESS

5. NEW BUSINESS

- Current Programming Committee vacancies:
 - Marketing & Communications – two
 - Public Realm – one
- As Board candidates submit applications, they can be considered for committee vacancies.
- Governance Committee must approve all Programming Committee members throughout the year as needed to fill vacancies.
- **Will include committee vacancies as an agenda items on future agendas.**
- **Will send the committee members a link to the Board Application, Board/Committee Roster. Schedule an introductory meeting with Mohammad Hassanpour.**
- **For next meeting, will provide a list of individuals from Committees and Board Candidates that are eligible for the vacant CDI Board seat, for consideration.**
- **Need to reschedule the November committee meeting.**

6. PUBLIC COMMENT (three minutes on all non-agenda items)

7. ADJOURNMENT

Meeting adjourned at 11:12 AM.

**GOVERNANCE COMMITTEE MEETING:
TBD**

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Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown

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