



**DOWNTOWN
LONG BEACH
ALLIANCE**

GOVERNANCE COMMITTEE MEETING MINUTES

**Wednesday, January 23, 2019
10:00 AM
DLBA Conference Room**

Voting Present: Silvano Merlo, Ryan Altoon, Jeremy Harris, Toliver Morris, Griselda Suarez, Debra Johnson

Voting Absent: none

DLBA Staff: Kraig Kojian, Cherisse Evans

1. CALL TO ORDER and INTRODUCTIONS – Silvano Merlo, Chair
Meeting called to order at 10:06 am
2. APPROVE MINUTES
ACTION: Approve Minutes from [November 28, 2018 Meeting](#)
1st: Johnson. 2nd: Harris. None opposed, no abstentions. Motion carries.
3. CHAIRPERSON'S REPORT – Merlo
 - A. Current Board Vacancies
 - i. LBCC Appointed Advisor
Harris will engage the Office of the President and set up a meeting with Kojian, Merlo, Harris and the LBCC president to discuss the appointment.
 - ii. At Large (appointment)
Committee will bring suggestions to the next meeting. Needs to be a downtown stakeholder.
4. STAFF REPORT – Kraig Kojian, President and CEO
 - A. 2019 Stakeholder Audit
This is done in preparation for sending out Board Election notification postcards (March 1). Also provides information to compare to our budgeted income from stakeholders.
 - B. 2019-20 Election Timeline
 - i. Review Year-Round Open Process
Treat this recruitment process as a PR/Marketing “Get Involved” campaign. Start with information about engagement in the community: volunteer to work events, attend meetings, become a committee member. Encourage participation. Change the messaging as specific timeframes approach, building up to the Board of Directors elections closer to the interview period. Need to include wording that expressing interest does not guarantee an interview. Clearly state how many seats are available and allow potential candidates to self-determine their eligibility by providing targeted questions.
 - ii. Review [FY 2019-20 Board vacancies](#)

- C. Consider recommendations to amend By Laws and/or [Election Procedures](#)
ACTION: Approve and submit any proposed amendments to election procedure for FY 2019-20 to be presented and ratified by Board of Directors at February 20 meeting. No amendments proposed.

5. OLD BUSINESS
6. NEW BUSINESS
7. PUBLIC COMMENT (three minutes on all non-agenda items)
8. ADJOURNMENT. Meeting adjourned at 10:58 am.

NEXT SCHEDULED GOVERNANCE COMMITTEE MEETING:
February 27, 2019
10 AM
DLBA Conference Room
100 W Broadway, Suite 120, Long Beach, CA 90802

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly.

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