



**DOWNTOWN
LONG BEACH
ALLIANCE**

**Executive Committee
Members**

Loara Cadavona – Chair

Debra Fixen – Chair-Elect

Allison Kripp – Secretary

Sheva Hosseinzadeh -
Treasurer

Alan Pullman – Past Chair

John Keisler – City
Representative

Alan Burks

Denise Carter

Sam Pierzina

DLBA Staff

Broc Coward, COO

Jeremy Ancalade, CFO

Kelsey Mader, Executive
Assistant

EXECUTIVE COMMITTEE MEETING AGENDA
Thursday, December 2, 2021
8 AM

This meeting is being held via Zoom teleconferencing, pursuant to Assembly Bill 361.

[Join Meeting](#)

Meeting ID: 879 0490 5131

Passcode: 100976

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair
2. SECRETARY REPORT
ACTION: Approve Minutes from November 4, 2021, Meeting
3. TREASURER’S REPORT – Jeremy Ancalade, DLBA CFO and Sheva Hosseinzadeh,
Treasurer: [Year-to-Date Draft Financials through Oct 2021](#) 15 Minutes
 - A. 2020-21 Audit
 - B. Form 900
4. CHAIRPERSON’S REPORT - Cadavona 25 Minutes
 - A. Governance Committee Report – Debra Fixen, Chair
 - i. Board Vacancies
 - a. PBID Standard (2)
ACTION: Approve Cheryl Roberts to serve on the DLBA Board of Directors representing PBID Standard for a two-year term, effective immediately and expiring September 30, 2023.
 - b. PBID Premium (1)
 - c. Advisory (1)
 - ii. Committee Vacancies
 - a. Special Events & Sponsorships (1)
 - iii. Organizational Calendar Update
 - B. President/CEO Search Committee Composition Review
ACTION: Approve recommended composition and potential candidates of President/CEO Search Committee
5. STAFF REPORT – Broc Coward, COO 20 Minutes
 - A. Assembly Bill 361 (AB 361) Compliance
ACTION: Vote to authorize DLBA Board and its committees to conduct business via teleconferencing in compliance with AB 361
 - B. DEIA Update
 - C. Miscellaneous
6. OLD BUSINESS
7. NEW BUSINESS
8. PUBLIC COMMENTS (three minutes on all non-agenda items)
9. ADJOURNMENT

NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:

Thursday, January 6, 2022

8 AM

Location: TBD

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to info@dlba.org. Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.