



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Wednesday, October 10, 2018  
9 AM, or immediately following Board of Directors Annual Meeting  
Studio One Eleven  
235 East Third Street  
Long Beach, CA 90802

**Voting Present:** Tony Shooshani, Ryan Altoon, Silvano Merlo, Toliver Morris, Allison Kripp, Debra Fixen, Laurie Gray

**Voting Absent:** Linda Tatum, Alan Pullman

**DLBA Staff:** Kraig Kojian, Melissa Wilson, Broc Coward, Austin Metoyer

**Guests:** Cory Allen, Office of Councilwoman Gonzalez, Eric Romero, John Keisler

1. CALL TO ORDER and INTRODUCTIONS – Tony Shooshani, Chair
2. SECRETARY REPORT: Minutes from September 6, 2018 Meeting
  - a. **ACTION: Approve Minutes from September 6, 2018 Meeting**
3. **FINANCIAL REPORT: Year-To-Date Financials through August 31**
4. CHAIRPERSON'S REPORT- Shooshani
  - A. Election of Executive Committee
    - i. **ACTION: Elect Debra Fixen as Treasurer to serve one-year term, effective immediately and expiring September 30, 2019.**
    - ii. **ACTION: Elect Allison Kripp as Secretary to serve one-year term, effective immediately and expiring September 30, 2019.**
5. PRESIDENT AND CEO REPORT – Kraig Kojian
  - A. Succession Plan and Organizational Structure – Ryan Altoon, Past Chair
  - B. Update on Long Beach Downtown Development Corporation  
**ACTION: Execute a no interest loan to the Long Beach Downtown Development Corporation \$45,000 to engage MIG consultant team to create strategic plan and organizational structure. Loan to be repaid following completion of initial fund-raising efforts or approval of grant.**
6. OLD BUSINESS
7. NEW BUSINESS
8. PUBLIC COMMENTS (three minutes on all non-agenda items)
9. ADJOURNMENT

### **NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:**

Thursday, December 6, 2018  
3:00 PM  
Studio One Eleven  
245 E. 3<sup>rd</sup> Street, Long Beach, CA 90802

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.