

September 4, 2018

Request for Proposals: Downtown Long Beach Pedestrian Wayfinding Signs Response to Questions

- 1. Will the use of the alternate material specified in the drawings (Silver Painted Aluminum) for the Sign Cabinet Center Panel negatively impact our submittal during the review process?**

No. Painted aluminum is an acceptable alternative.

- 2. After all approvals can we schedule our install within one mobilization of our crew and equipment?**

Yes. Please provide a detailed timeline for installation in your proposal.

- 3. Confirm the client/owner is DLBA? Meaning we will invoice and be paid by DLBA?**

Yes. DLBA is the client and invoices should be addressed to DLBA.

- 4. Does the project have any City funding which dictates these authorities have more control of the procurement process?**

The project procurement and administration are being managed by DLBA.

- 5. What are the associated weights on the Selection Criteria on page 5? Is the listing sequence reflective of individual importance?**

Proposals will be evaluated on the basis of the selection criteria on page 5 of the RFP. The criteria are listed in no particular order. The adequacy, depth, and clarity of the proposal will influence its evaluation. The contract award will not be based solely on price, but on a combination of factors as determined to be in the best interest of the DLBA and City of Long Beach.

- 6. The last Selection Criterion is "Proposed Timeline". Is there a minimum timeline you need this work to be delivered?**

The proposed timeline included in the proposal will be considered as part of the evaluation process. Refer to the response to Question 5 regarding selection criteria.

- 7. We usually pay but then carry over (at cost) all City permit fees directly to the client/owner. Is that acceptable?**

Yes, permit fees will be reimbursed by the DLBA at cost. The selected company will be required to obtain all applicable City permits. The estimated cost of these items shall be included in the total proposal price.

- 8. Considering the difficult nature of calculating in advance the amount of time and efforts needed to secure permits, we usually include a rough estimate budget or allowance. Is that acceptable?**

See answer to Question 7.

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- 9. Is the DLBA open to treating permit fees as a reimbursable expense rather than requiring the fabricator to guess at those costs and include them in the proposal? (I'm referring only to the fees themselves, not the labor hours associated with applying for and obtaining the permits)**

See answer to Question 7.

- 10. How many other bidders are invited to this RFP.**

The RPF was directly sent to 23 firms.

- 11. Please clarify the onsite labor requirements for this job, union, non-union or prevailing wage etc.**

There are no onsite labor requirements related to job, union, non-union or prevailing wage. Compliance with all other applicable labor requirements dictated by California labor law is required.

- 12. Please confirm that an electronic proposal delivered via e-mail is sufficient, and hard copy proposals are optional.**

Hard copy proposals are optional.

- 13. Section d of Attachment F states that the fabricator must carry Professional Liability Insurance. As the fabricator, we are not the designers of the scope, and the structural design of our work will be approved by a licensed engineer. Both of those entities carry professional liability insurance. Our general liability covers all of the issues that may arise in relation to fabrication and installation.**

The contractor responsible for fabrication and installation will not be required to carry professional liability or errors and omissions liability insurance. As required, the civil or structural engineer signing off on project plans must be registered in the state of California and must carry professional liability insurance.

- 14. Will this bid require either a bid bond or a performance bond?**

No.

- 15. Where anodized finish is specified, are mechanical connections acceptable? The anodization process tends to darken welds and make them more pronounced.**

Anodized finishes are not specified or required.

- 16. Are footings to be included in our proposal or are they by others?**

Footings should be included in the proposal.

- 17. Detail 6 on the drawings specifies Exposed Concrete Base which is not shown on the drawings. Should they be included in our proposal and if so can dimensions be provided?**

The concrete base is hidden below grade and is not exposed.

- 18. Where silk-screen is specified, is direct digital print acceptable?**

Digital prints are NOT acceptable.

- 19. Will a warranty be requested for installed signs?**

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The selected company will provide a one-year minimum parts and labor warranty on the sign fabrication and installation. During the first year after their installation, the selected company agrees to repair or replace any faded, damaged or crooked signs that are caused by poor fabrication methods or installation techniques at no cost to the DLBA or City of Long Beach.

20. Specs call out for dimensional letters, however this is not indicated on the sign drawing. Is there any dimensional letters required?

There are no dimensional letters required.

21. In reference to silk screen specifications, can these graphics be painted graphics?

Painted graphics are NOT acceptable.

22. Specs call out for stainless J bolts. Can galvanized be utilized for footings?

Stainless Steel hardware is preferred for j-bolts, plates, nuts, bolts etc.

23. Is an entire full-size scale required to be fabricated as the mock up/prototype?

Yes. A full scale mock-up is required and will be used as the approved first article.

24. Can you provide a little more detail regarding the portion of the sign that you would like the fabricator to mock-up?

See answer to Question 23.

25. Will the contractor be responsible for lane closures and traffic control if needed?

Yes, although lane closures are not expected to be necessary.

26. Will all artwork be provided or will we be required to create artwork? If we are to create, can we be advised what artwork we will be required?

Selbert Perkins Design will provide final artwork for all heads-up maps. The fabricator will provide final full-size artwork for messages.

27. Are we to include in our pricing a budget for engineering and city permitting in addition to procurement fees?

Anticipated engineering costs should be included in proposed costs. Also refer to answer to Question 7.