



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

# **BOARD OF DIRECTORS MEETING MINUTES**

## **Thursday, December 14, 2023**

### **4 PM**

**Studio One Eleven Conference Room**

245 E Third St  
Long Beach, CA 90802

**Voting Present:** Denise Carter, Silissa Uriarte Smith, John Tully, Debra Fixen, Alan Burks, Rhonda Love, Graham Gill, Sam Pierzina, Sheva Hosseinzadeh, Whitney Neal, Loara Cadavona, Bo Martinez, Isidro Panuco, Shane Young, Michael Vitug

**Voting Absent:** Robert Marquez, Cheryl Roberts, Mike Gold, Sean Rawson, Amy Chambers, Ashley Chiddick

**Non-Voting Present:** Jeremy Harris, Jenny Rivera, Samantha Mehlinger, Milton Ordonez, Don Darnauer

**Non-Voting Absent:** Cameron Andrews, Antonio Gallardo, Council District 1, Council District 2, Diane Arnold

**DLBA Staff:** Austin Metoyer, James Ahumada, Jeremy Ancalade, Kelsey Mader, Asia Morris, Juan Torres, Justine Nevarez, Stephanie El Tawil, Stephanie Gonzalez, Stewart Stephens

**Guests:** Daniel Tran, Windes; Kelly Buck, Windes; Aaron Phillips, Windes; Commander Stephanie Hall, Long Beach Police Department South Division; Douglas Haubert, City Prosecutor; Laura Reimer, Deputy City Prosecutor

1. CALL TO ORDER and INTRODUCTIONS –Denise Carter, Chair  
Called to order at 4:06 PM.
  - Darnauer thanked the Board his recent *Downtown Don* award.
  - Darnauer suggested the additional involvement of residents on DLBA’s Board.
2. SECRETARY REPORT: [Minutes from October 11, 2023, Meeting](#)
3. FINANCIAL REPORT: [Year-To-Date Financials through October 2023](#)  
**ACTION: Approve Consent Calendar Items**  
**MOTION: 1<sup>st</sup>: Burks; 2<sup>nd</sup>: Smith**  
**VOTE: None opposed. No abstentions. Martinez not present for vote.**  
**Motion passes.**
4. Audit Presentation – Windes
  - A. Audit Committee Report – Jeremy Ancalade
    - Kelly Buck presented Windes’ findings for the year-end financials.
    - Windes has issued DLBA an unmodified opinion which is a clean opinion.
    - In short, there were no transactions with misunderstandings and all adjustments were reported.
    - Aaron Phillips reported on the Form 990.
      - i. 2023-23 Annual Audit of Consolidated Year-End Financials**ACTION: Approve or amend [2022-23 Annual Audit of Consolidated Year-End Financials](#) as recommended by DLBA Audit Committee**  
**MOTION: 1<sup>st</sup>: Love; 2<sup>nd</sup>: Pierzina**  
**VOTE: None opposed. No abstentions. Martinez not present for vote.**  
**Motion passes.**

ii. 2022-23 Form 990

**ACTION:** Approve or amend [2022-23 Form 990](#) as recommended by DLBA Audit Committee

**MOTION:** 1<sup>st</sup>: Burks; 2<sup>nd</sup>: Tully

**VOTE:** None opposed. No abstentions. Martinez not present for vote. Motion passes.

5. CHAIRPERSON'S REPORT - Carter

A. Governance Committee Report – Pierzina, Chair

i. Bylaw Amendments

- Pierzina briefed the Board on the recommended amendments. The purpose of these changes is to give the Governance Committee the formal responsibility of interviewing Board candidates and making recommendations for officers of the Board.
- The Board of Directors has the responsibility of approving or denying these recommendations.
- a. Election Procedures of the Downtown Long Beach Alliance – Article 3: Governance Committee [Action Report 5Ai\(a\)](#)

**ACTION:** As recommended by the Governance Committee, approve amendment to DLBA Election Procedures Section 3 (two-thirds approval required).

**MOTION:** 1<sup>st</sup>: Pierzina; 2<sup>nd</sup>: Hosseinzadeh

**VOTE:** None opposed. No abstentions. Martinez not present for vote. Motion passes.

- b. Election Procedures of the Downtown Long Beach Alliance – Article 5: Election of Officers [Action Report 5Ai\(b\)](#)

**ACTION:** As recommended by the Governance Committee, approve amendment to DLBA Election Procedures Section 5 (two-thirds approval required).

**MOTION:** 1<sup>st</sup>: Burks; 2<sup>nd</sup>: Smith

**VOTE:** None opposed. No abstentions. Martinez not present for vote. Motion passes.

6. PRESIDENT & CEO REPORT – Austin Metoyer

A. Guest Speakers - Doug Haubert, City Prosecutor & Stephanie Hall, Long Beach Police Department South Division Commander

- Haubert spoke to the Board about some of the solutions the City is working on in regard to crime.
- One program that was recently launched is the 3P Neighborhood program. This program incorporates partnerships, problem-solving, and protection for those directly impacted by crime.
- Haubert also explained the Guides application. This is an information sharing application that includes information on individuals contacted by the police department for various reasons. This app shares if someone has a mental health condition, addiction troubles, a court-ordered stay away order, and other similar circumstances.
- Cadavona and Gill both asked for more information on how mental health is being addressed for certain individuals committing crimes. Haubert shared that there is nearly an 83% success rate for mental health facilities (meaning individuals stay at the facility for 60 days or more). He hopes the City continues to grow these facilities to treat more people.
- Commander Hall announced that beginning January 2024, 20 new officers will join the Long Beach Police Department. With the current staffing shortages, patrol officers and detectives are mandated to work one extra shift.
- The Commander reminded the Board of the Homeward Bound program where anyone experiencing homelessness can be reconnected with their family, anywhere in the country.

B. DLBA's Response to Public Safety Downtown

- DLBA has a new, additional security company helping patrol Downtown. CSI is the vendor that was selected.

C. Misc. Updates

- DLBA is nearing completion of the office move. Once staff have moved upstairs, construction will begin in the Clean & Safe area. Once the project is completed, both teams will have expanded workspaces.

7. OLD BUSINESS

8. NEW BUSINESS
  9. PUBLIC COMMENTS (three minutes on all non-agenda items)
  10. ADJOURNMENT
- Adjourned at 5:24 PM.

**NEXT SCHEDULED BOARD MEETING:**

**February 21**

**4PM**

**Location: Studio One Eleven**

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.