

# Board of Directors Meeting

October 10, 2018

Studio One Eleven

Retail Design Collaborative



# CONSENT CALENDAR

## 2. SECRETARY REPORT

- Minutes from August 15, 2018 meeting

## 3. FINANCIAL REPORT

- Year-To-Date Financials through August 2018

*All matters listed under the Consent Calendar are to be considered routine by the Board and will all be enacted by one motion.*

**ACTION:** Approve consent items unless otherwise removed for discussion.

# CHAIRPERSON'S REPORT

**Ryan Altoon**

Chair

## 4. Chairperson's Report

### 4A. President & CEO Annual Evaluation

## 4. Chairperson's Report

4B. Outgoing Chair Remarks – Altoon

4C. Incoming Chair Remarks – Shooshani

## 4. Chairperson's Report

### 4D. Amend Bylaws

- i. **ACTION:** Amend Bylaw Section 8.3 and 8.5e to add additional At-Large Director (appointed) and create 21-member voting Board as recommended by Executive Committee. (2/3 majority required).
  
- ii. **ACTION:** Amend Bylaw 8.5d and 8.7 to make all voting Board members eligible to serve on Executive Committee as recommended by Executive Committee. (2/3 majority required).

## 4. Chairperson's Report

### 4E. Election of 2018-19 Executive Committee

- i. **ACTION:** Vote by acclamation Silvano Merlo to serve as Chair-elect for one-year term, expiring September 30, 2019.
- ii. **ACTION:** Vote by acclamation Toliver Morris, Alan Pullman, Allison Kripp, Debra Fixen, and Laurie Gray to serve on the DLBA Executive Committee for one-year term, expiring September 30, 2019.

## 4. Chairperson's Report

### 4F. Board Seat Vacancies

i. **ACTION:** Appoint Loara Cadavona to fill the vacant At-Large seat, effective immediately and expiring on September 30, 2020 as recommended by the Governance Committee.

ii. **ACTION:** Appoint Bob Kelton to fill the vacant Downtown Council District (CD2) Residential Representative seat effective immediately for the remainder of its term expiring September 30, 2019 as recommended by the Governance Committee.



## 4. Chairperson's Report

### 4G. Approve Administrative Committees

- i. **ACTION:** Approve Hilda Sanchez, Bob Kelton, Cuong Phan and Jake Mooney to serve on the Finance Committee, effective immediately for one year, expiring September 30, 2019.
- ii. **ACTION:** Approve Bob Kelton (chair), Kristi Allen, Richard Lewis, John Sangmeister, and Cuong Phan to serve on the Audit Committee, effective immediately for one year, expiring September 30, 2019.
- iii. **ACTION:** Approve Silvano Merlo (chair), Ryan Altoon, Jeremy Harris, Griselda Suarez, and Toliver Morris to serve on the Governance Committee, effective immediately for one year, expiring September 30, 2019.

# President and CEO Report

Kraig Kojian

## 5. President and CEO Report

5A. Presentation of Form 700, Conflict of Interest, Brown Act, and Public Information Act – Amy Webber, Deputy City Attorney

## 5. President and CEO Report

### 5B. Pedestrian Wayfinding

- i. **ACTION:** In accordance with DLBA bylaws, authorize President and CEO to enter into a service agreement with Sign Age in amount not to exceed \$125,000 for the fabrication and installation of 12 pedestrian wayfinding signs in Downtown Long Beach.

6. Old Business

7. New Business

8. Public Comment (three minutes on all non-agenda items)

9. Adjournment

## DLBA MEETINGS AND UPCOMING EVENTS

Meeting / Event	Date	Time	Location
Economic Development Committee	October 11	2:00PM	DLBA
Marketing & Communications Committee	October 11	4:30PM	DLBA
Live After Five	October 18	5PM – 9PM	The Loop & West Gateway
Public Safety	October 23	4:00PM	DLBA
Governance Committee	October 24	10:00AM	DLBA
Public Realm	October 29	4:00PM	DLBA
Finance Committee	November 30	10:00AM	DLBA