

2018-19 BOARD OF DIRECTORS
ANNUAL MEETING AGENDA

Wednesday, October 10, 2018
8 AM

Studio One Eleven
235 East Third Street Long Beach, CA 90802

I. CALL TO ORDER and INTRODUCTIONS - Ryan Altoon, Chair

CONSENT CALENDAR (Items 2 and 3)

All matters listed under the Consent Calendar are to be considered routine by the Board and will all be enacted by one motion. There will be no separate discussion of these items unless the Chair, Board Members or the President and CEO request specific items be discussed and/or removed from the Consent Calendar for separate action.

2. SECRETARY REPORT: [Minutes from August 15, 2018 Meeting](#)

3. FINANCIAL REPORT: [Year-To-Date Financials through August 31](#)

ACTION: Approve Consent Calendar Items

REGULAR AGENDA (Items 4 - 9)

4. CHAIRPERSON'S REPORT- Altoon

20 minutes

A. President & CEO Annual Evaluation

B. Outgoing Remarks – Altoon

C. Incoming Remarks – Tony Shooshani, Chair-elect

D. Amend Bylaws

i. **ACTION: Amend Bylaw Section 8.3 and 8.5e to add additional At-Large Director (appointed) and create 21-member voting Board as recommended by Executive Committee. (2/3 majority required).**

ii. **ACTION: Amend Bylaw 8.5d and 8.7 to make all voting Board members eligible to serve on Executive Committee as recommended by Executive Committee. (2/3 majority required).**

E. Elect 2018-19 Executive Committee

i. **ACTION: Vote by acclamation Silvano Merlo to serve as Chair-elect for one-year term, expiring September 30, 2019.**

ii. **ACTION: Vote by acclamation Toliver Morris, Alan Pullman, Allison Kripp, Debra Fixen, and Laurie Gray to serve on the DLBA Executive Committee for one-year term, expiring September 30, 2019.**

F. Board Seat Vacancies

i. **ACTION: Appoint Loara Cadavona to fill vacant At-Large seat, effective immediately and expiring on September 30, 2020 as recommended by the Governance Committee.**

ii. **ACTION: Appoint Bob Kelton to fill vacant Downtown Council District (CD2) Residential Representative seat effective immediately for the remainder of its term expiring September 30, 2019 as recommended by the Governance Committee.**

G. Approve Administrative Committees

i. **ACTION; Approve Hilda Sanchez, Bob Kelton, Cuong Phan and Jake Mooney to serve on the Finance Committee, effective immediately for one-year, expiring September 30, 2019.**

-OVER-



**DOWNTOWN
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ALLIANCE**

- ii. **ACTION: Approve Bob Kelton (chair), Kristi Allen, Richard Lewis, John Sangmeister, and Cuong Phan to serve on the Audit Committee, effective immediately for one-year, expiring September 30, 2019.**
- iii. **ACTION: Approve Silvano Merlo (chair), Ryan Altoon, Jeremy Harris, Griselda Suarez and Toliver Morris to serve on the Governance Committee, effective immediately for one year, expiring September 30, 2019.**

- 5. PRESIDENT AND CEO REPORT – Kraig Kojian 20 minutes
 - A. Presentation - Form 700, Conflict of Interest, Brown Act, & Public Information Act – Amy Webber, Deputy City Attorney
 - B. [Presentation: Pedestrian Wayfinding Signage Program](#)
 - i. **ACTION: Authorize President and CEO to enter into a service agreement with Sign Age in an amount not to exceed \$125,000 for the fabrication and installation of 12 pedestrian wayfinding signs in Downtown Long Beach.**
- 6. OLD BUSINESS
- 7. NEW BUSINESS
- 8. PUBLIC COMMENTS (three minutes on all non-agenda items)
- 9. ADJOURNMENT

NEXT SCHEDULED BOARD MEETING:

December 19, 2018

4 PM

Location: TBD

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly. E-Mail correspondence regarding agenda items can be directed to info@dlba.org. Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.