



**DOWNTOWN
LONG BEACH
ALLIANCE**

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, August 21, 2024

4 PM

DTLB Alliance Conference Room

100 W Broadway, Suite 235
Long Beach, CA 90802

Voting Present: Denise Carter, Silissa Uriarte Smith, John Tully, Alan Burks, Graham

Gill, Sam Pierzina, Whitney Neal, Amy Chambers, Ashley Chiddick, Michael Vitug

Voting Absent: Debra Fixe, Rhonda Love, Mike Gold, Sheva Hosseinzadeh, Loara Cadavona, Sean Rawson, Bo Martinez, Isidro Panuco, Shange Young

Non-Voting Present: Antonio Gallardo, Samantha Mehlinger

Non-Voting Absent: Jeremy Harris, Jenny Rivera, Cameron Andrews, Milton Ordonez, Council District 1, Council District 2, Don Darnauer, Diane Arnold

DTLB Alliance Staff: Austin Metoyer, Kelsey Mader, James Ahumada, Jeremy Ancalade, Juan Torres, Stephanie El Tawil, Justine Nevarez, Stephanie Gonzalez, Asia Morris

Guests: Sara Payne, Block by Block; Steve Be Cotte, Block by Block; Denis Wolcott, The Wolcott Company; Suzanne Plezia, Port of Long Beach; Dana Buchanan, Long Beach Women's Business Council

1. CALL TO ORDER and INTRODUCTIONS – Denise Carter, Chair
[Meeting presentation](#). Called to order at 4:06 PM.

CONSENT CALENDAR (Items 2 and 3)

2. SECRETARY REPORT: [Minutes from June 13, 2024, Meeting](#)
3. FINANCIAL REPORT: [Year-To-Date Financials through June 2024](#)

ACTION: Approve Consent Calendar Items

MOTION: 1st: Pierzina; 2nd: Uriarte Smith

VOTE: None opposed. No abstentions. Motion passes.

REGULAR AGENDA (Items 4 – 10)

4. Time Certain 4:15 PM
Long Beach Women's Business Council – Upcoming Accessibility Panel
Dana Buchanan, President
 - Buchanan introduced "Experience Speak, Accessibility Panel", hosted by the Women's Business Council of the Long Beach Chamber of Commerce. The focus of this is to help businesses understand if they are prepared to serve people with disabilities.
5. Time Certain 4:20 PM
Port of Long Beach – Pier Wind Project
Suzanne Plezia, Senior Director, Port of Long Beach
 - Plezia presented on the Pier Wind Project, a project that uses offshore wind to help reduce greenhouse gases which will help Long Beach transition towards operating with zero emissions.
 - This project would take place over approximately the next 10 years, with construction beginning as soon as 2027.

6. CHAIRPERSON'S REPORT – Carter

- A. Remarks from the Chair
- B. Executive Committee Report
- C. Governance Committee Report – Pierzina, Chair
 - Pierzina updated the Board on all the work that's been done by the Governance Committee over the last couple of months.
 - With Board elections officially closed and votes tabulated, Governance has recommended candidates to fill the open Board seats for the next two fiscal years, beginning October 1, 2024.
- i. Election Slate Results

ACTION: Ratify slate results for DPBIA & PBID representatives for 2024-2025 Board of Directors

MOTION: 1st: Chiddick; 2nd: Burks

VOTE: None opposed. No abstentions. Motion passes.

- ii. Board Appointments

ACTION: In accordance with DTLB Alliance Bylaws, approve the following two candidates to serve as At-Large voting Directors, appointed for a two-year term, effective October 1, 2024.

MOTION: 1st: Burks; 2nd: Uriarte Smith

VOTE: None opposed. No abstentions. Motion passes.

- John Tully, Pedal Movement
- James Turner, Downtown Resident

ACTION: In accordance with DTLB Alliance Bylaws, approve the following candidate to serve as Downtown Residential Representative Area B, voting Director for a two-year term, effective October 1, 2024.

MOTION: 1st: Tully; 2nd: Burks

VOTE: None opposed. No abstentions. Motion passes.

- Ashley Chiddick, Downtown Resident

ACTION: In accordance with DTLB Alliance Bylaws, approve the following two candidates to serve as Advisors, appointed for a two-year term, effective October 1, 2023.

MOTION: 1st: Carter; 2nd: Gill

VOTE: None opposed. No abstentions. Motion passes.

- Reverend Antonio Gallardo, St. Luke's Episcopal
- Natalie Leighton, Long Beach Area Chamber of Commerce

7. PRESIDENT & CEO REPORT – Austin Metoyer

- A. Presentation on [FY24-25 Draft Budget](#)
 - Ancalade presented the final draft of the FY25 budget.
 - This presentation has been showed to both the Executive Committee & Finance Committee multiple times in the last couple of months. This presentation reflects minor changes requested by the Executive Committee.
 - The proposed budget includes a new agency reserve which is 1% of the overall budget.

ACTION: Approve or amend the FY 2024-2025 Draft Budget as presented and recommended by the Executive Committee.

MOTION: 1st: Burks; 2nd: Tully

VOTE: None opposed. No abstentions. Motion passes.

- B. Misc. Updates

8. OLD BUSINESS

9. NEW BUSINESS

10. PUBLIC COMMENTS (three minutes on all non-agenda items)

11. BOARD OF DIRECTORS ADJOURN TO CLOSED SESSION

- A. Personnel/President & CEO Evaluation – Denise Carter

12. OPEN SESSION

13. ADJOURNMENT
Adjourned at 5:31 PM.

**NEXT SCHEDULED BOARD MEETING:
October 3, 2024 (Annual Board Meeting)
4PM**

Location: DTLB Alliance Conference Room

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.

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