



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

**Executive Committee  
Members**

- Loara Cadavona – Chair
- Debra Fixen – Chair-Elect
- Allison Kripp – Secretary
- Sheva Hosseinzadeh -  
Treasurer
- Alan Pullman – Past Chair

Eric Lopez – City  
Representative

Alan Burks

Denise Carter

Sam Pierzina

**DLBA Staff**

Broc Coward, COO

Jeremy Ancalade, CFO

Kelsey Mader, Executive  
Assistant

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**EXECUTIVE COMMITTEE MEETING AGENDA**

**Thursday, May 5, 2022**

**8 AM**

**REVISED**

This meeting is being held via Zoom teleconferencing, pursuant to Assembly Bill 361.

[Join Meeting](#)

**Meeting ID: 811 8383 2573**

**Passcode: 092598**

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair
2. SECRETARY REPORT  
**ACTION: Approve Minutes from [April 12, 2022, Meeting](#)**
3. TREASURER’S REPORT – Jeremy Ancalade, DLBA CFO and Sheva Hosseinzadeh,  
Treasurer: [Year-to-Date Draft Financials through March 2022](#) 15 Minutes
4. CHAIRPERSON’S REPORT – Cadavona 15 Minutes
  - A. Governance Committee Report – Debra Fixen, Chair-Elect
    - i. [Board Vacancies](#)
      - a. PBID Standard (1)
      - b. Advisory (2)
    - ii. Committee Vacancies
      - a. Public Safety (1)
      - b. Special Events (1)
      - c. Marketing & Communications (1)
    - iii. Board Election Update
  - B. President/CEO Search Update – Debra Fixen, Co-Chair
4. STAFF REPORT – Broc Coward, COO 30 Minutes
  - A. Assembly Bill 361 (AB 361) Compliance  
**ACTION: Vote to authorize DLBA Board and its committees to conduct business via teleconferencing in compliance with AB 361**
  - B. PBID Update – Austin Metoyer
  - C. DEIA Update – Mo Mills
  - D. Miscellaneous
6. OLD BUSINESS
7. NEW BUSINESS
8. PUBLIC COMMENTS (three minutes on all non-agenda items)
9. ADJOURNMENT

**NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:**

Thursday, June 2, 2022

8 AM

Location: TBD

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.