



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

**Executive Committee**

Debra Fixen – Chair

Denise Carter – Chair-Elect

Alan Burks – Secretary

Sam Pierzina - Treasurer

Loara Cadavona – Past Chair

Eric Lopez – City

Representative

Mike Gold

Sheva Hosseinzadeh

Rhonda Love

**DLBA Staff**

Austin Metoyer,

President & CEO

James Ahumada, Sr. Vice

President & Deputy CEO

Jeremy Ancalade, Vice

President of Finance &

Administration

Kelsey Mader,

General Manager

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**EXECUTIVE COMMITTEE MEETING AGENDA**

**Thursday, May 4, 2023**

**8:00 AM**

**DLBA Conference Room**

100 W Broadway, Suite 120

Long Beach, CA 90802

- 1. CALL TO ORDER and INTRODUCTIONS – Debra Fixen, Chair
- 2. SECRETARY REPORT  
**ACTION: Approve Minutes from [April 6, 2023, Meeting](#)**
- 3. TREASURER’S REPORT – Jeremy Ancalade, DLBA Vice President of Finance & Administration & Sam Pierzina, Treasurer:  
[Year-to-Date Financials through March 2023](#) 10 Minutes

- 4. CHAIRPERSON’S REPORT – Fixen 10 Minutes
  - A. Remarks from the Chair
  - B. Governance Committee Report – Denise Carter, Chair
    - i. Board Vacancies
      - a) Advisory (1)

**ACTION: Approve Samantha Mehlinger to serve on DLBA’s Board of Directors as an Advisor, effective immediately and expiring September 30, 2023.**

- ii. Committee Vacancies
  - a) Marketing & Communications (2)
  - b) Economic Development (1)
- iii. Bylaw Amendment Updates

- 5. PRESIDENT & CEO REPORT – Austin Metoyer 40 Minutes
  - A. Holos Affordable Housing Project Update
  - B. Office Relocation

**ACTION: Authorize the President & CEO to enter into negotiations and execute a lease agreement with the Hubb (100 W Broadway) for administrative office space.**

- C. Sidewalk Vending & Food Truck Update
- D. President & CEO Update: Community Budget Forum
- E. Misc.

- 6. OLD BUSINESS
- 7. NEW BUSINESS
- 8. PUBLIC COMMENTS (three minutes on all non-agenda items)
- 9. ADJOURNMENT

**NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:**

Thursday, June 1, 2023

8 AM

**DLBA Conference Room**

**Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.**

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.