



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

Governance  
Committee

Sam Pierzina – Chair

Debra Fixen

Graham Gill

Silissa Uriarte Smith

Whitney Neal

Staff

Jeremy Ancalade,  
Vice President of Finance  
& Administration

Kelsey Mader,  
General Manager

**GOVERNANCE COMMITTEE MINUTES**

**Thursday, May 30, 2024**

**3:30 PM**

**DTLB Alliance Conference Room**

100 W Broadway, Suite 235

Long Beach, CA 90802

**Voting Present:** Sam Pierzina, Debra Fixen, Whitney Neal

**Voting Absent:** Graham Gill, Silissa Uriarte Smith

**DTLB Alliance Staff:** Kelsey Mader, Jeremy Ancalade

1. CALL TO ORDER and INTRODUCTIONS – Sam Pierzina, Chair  
[Meeting presentation](#). Called to order at 3:36 PM.
2. APPROVE MINUTES  
**ACTION:** Approve Minutes from [April 24 Meetings](#)  
**MOTION:** 1<sup>st</sup>: Pierzina; 2<sup>nd</sup>: Neal  
**VOTE:** None opposed. No abstentions. Motion passes.
3. CHAIRPERSON'S REPORT – Pierzina
  - A. Bylaw Amendments
    - i. [Staff Oversight](#) (DTLB Alliance Bylaws Section 8.9)  
**ACTION:** Approve the recommended amendments to Section 8.9 of the DTLB ALLIANCE Bylaws and send to Board of Directors for two-thirds approval.  
**MOTION:** 1<sup>st</sup>: Pierzina; 2<sup>nd</sup>: Fixen  
**VOTE:** None opposed. No abstentions. Motion passes.
  - B. FY2024-25 Slate Recommendations
    - i. Board of Directors Property Based Improvement District (PBID) Slate (**four seats**)  
**ACTION:** In accordance with DTLB Alliance Bylaws, recommend to the Board of Directors for approval a slate of four candidates as voting Directors representing PBID for a two-year term, effective October 1, 2024.  
**MOTION:** 1<sup>st</sup>: Pierzina; 2<sup>nd</sup>: Neal  
**VOTE:** None opposed. No abstentions. Motion passes.
    - ii. Board of Directors Downtown Parking & Business Improvement Area (DPBIA) Slate (**five seats**)  
**ACTION:** In accordance with DTLB Alliance Bylaws, recommend to the Board of Directors for approval a slate of five candidates as voting Directors representing DPBIA for a two-year term, effective October 1, 2024.  
**MOTION:** 1<sup>st</sup>: Pierzina; 2<sup>nd</sup>: Fixen  
**VOTE:** None opposed. No abstentions. Motion passes.
  - C. [Organizational Calendar](#) Review
  - D. Board & Committee Vacancies
    - i. Board Vacancies (FY24)
      - (a) DPBIA Pine & Promenade\*
    - ii. Committee Vacancies
      - (a) Public Safety (1)

4. STAFF REPORT – Mader & Ancalade
  - A. Board Seat Assignments for Fiscal Year 2025
    - Mader reminded the Committee that in the coming months it will be responsible for recommending appointments for the At-Large seats on the Board of Directors as well as Officers of the Board for the next fiscal year.
  - B. Misc.
    - Ancalade reminded the Committee of next month's Taste of Downtown taking place from 5PM – 9PM on Pine & the Promenade
5. OLD BUSINESS
6. NEW BUSINESS
7. PUBLIC COMMENT (three minutes on all non-agenda items)
8. ADJOURNMENT  
Adjourned at 4:25 PM.

**NEXT GOVERNANCE COMMITTEE MEETING:**

**August 28**

**Location: DTLB Alliance Conference Room**

***Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown for all.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly. E-Mail correspondence regarding agenda items can be directed to [info@DTLBAlliance.org](mailto:info@DTLBAlliance.org). Agenda items may also be reviewed as posted in public view at the DTLB Alliance offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.