EXECUTIVE COMMITTEE MEETING AGENDA
Tuesday, April 12, 2022
8:30 AM

This meeting is being held via Zoom teleconferencing, pursuant to Assembly Bill 361.

Join Meeting
Meeting ID: 893 7663 3083
Passcode: 123347

1. CALL TO ORDER and INTRODUCTIONS – Loara Cadavona, Chair

2. SECRETARY REPORT
   ACTION: Approve Minutes from March 3, 2022, Meeting

3. TREASURER’S REPORT – Jeremy Ancalade, DLBA CFO and Sheva Hosseinzadeh, Treasurer: Year-to-Date Draft Financials through Feb 2022
   4. CHAIRPERSON’S REPORT – Cadavona
      A. Governance Committee Report – Debra Fixen, Chair-Elect
         i. Board Vacancies
            a. PBID Standard (1)
            b. Advisory (2)
         ii. Committee Vacancies
            a. Public Safety (1)
            b. Special Events (1)
            c. Marketing & Communications
      B. President/CEO Search Committee Update – Debra Fixen, Chair-Elect
         i. New President/CEO Salary Range
   ACTION: Approve recommended Salary Range $190,000 - $235,000 for New President/CEO
         ii. Final President/CEO Candidate Negotiations
   ACTION: Approve recommendation to Designate Current DLBA Board Chair, Chair-Elect, and Immediate Past-Chair to Negotiate Employment Agreement Terms (i.e. salary, at-will, optional relocation expenses, etc.) with the Final Candidate

5. STAFF REPORT – Broc Coward, COO
   A. Assembly Bill 361 (AB 361) Compliance
   ACTION: Vote to authorize DLBA Board and its committees to conduct business via teleconferencing in compliance with AB 361
   B. Property-Based Improvement District (PBID) Assessment Adjustments for 2022-23 – Austin Metoyer
   ACTION: Review and consider annual adjustment to PBID assessments for FY 2022-23, effective January 1, 2023, not to exceed 5% as outlined in the PBID Management Plan
   C. Downtown Parking Improvement Area (DPIA) Assessment Adjustments for 2022-23 – Austin Metoyer
   ACTION: Review and consider annual adjustment to DPIA assessments consistent with annual adjustments on business licenses made by the City of Long Beach effective July 1, 2022.
D. Discussion Regarding Recommendations for Proposed Compensation and Retention Strategies for DLBA Staff Members
E. PBID Update – Austin Metoyer
F. DEIA Update – Mo Mills
G. Public Records Request Update
H. Miscellaneous

6. OLD BUSINESS

7. NEW BUSINESS

8. PUBLIC COMMENTS (three minutes on all non-agenda items)

9. ADJOURNMENT

NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:
Thursday, May 5, 2022
8 AM
Location: TBD

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to info@dlba.org. Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.