



**DOWNTOWN
LONG BEACH
ALLIANCE**

**Governance
Committee**

Silissa Uriarte Smith – Chair

Sam Pierzina

Isidro Panuco

John Tully

Staff

Jeremy Ancalade,
Vice President of
Administration & Executive
Director

Kelsey Ruiz,
General Manager

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GOVERNANCE COMMITTEE MINUTES
Tuesday, March 24, 2026
8:30 AM

DTLB Alliance Conference Room

100 W Broadway, Suite 235
Long Beach, CA 90802

Voting Present: Silissa Uriarte Smith, Sam Pierzina, Isidro Panuco

Voting Absent: John Tully

DTLB Alliance Staff: Kelsey Ruiz, Jeremy Ancalade, Austin Metoyer

1. CALL TO ORDER and INTRODUCTIONS – Silissa Uriarte Smith, Chair
[Meeting presentation](#). Called to order at 8:39 AM.
2. **ACTION:** Approve Minutes from [January 27, 2026 Meeting](#)
MOTION: 1st: Pierzina; 2nd: Panuco.
VOTE: None opposed. No abstentions. Motion passes.
3. CHAIRPERSON'S REPORT – Uriarte Smith
 - A. Chairperson's Remarks
 - B. Board & Committee Vacancies
 - Uriarte Smith and Ruiz discussed current Board & committee vacancies. Vacancies are as follows:
 - Economic Development: 1
 - Governance: 1+
 - Board: 3+ (DPBIA North Pine, DPBIA North East Village, Advisor(s))
4. STAFF REPORT – Ruiz & Ancalade
 - A. [Organizational Calendar](#)
 - Ruiz noted that the committee's focus will soon shift away from Bylaws and onto Board/committee elections.
 - B. Board/Committee Absences Report Out
 - The committee reviewed all Board and committee members with multiple absences so far, this fiscal year. Currently, there is no recommended action.
 - C. Acknowledgment of Receipt of Materials
 - All Board members are required to sign and return the Acknowledgment of Receipt of Materials, a form that states that members have received the Board binder materials and agrees to abide by the Code of Conduct and Anti-Harassment policy.
 - Should a Board member fail to return this form signed, action may be taken up to removal from the Board.
 - D. Bylaw Review – Continued Discussion
 - Several Bylaw amendments were proposed to help streamline current processes.
 - This will all be presented to the Board for consideration before they are officially adopted.

ACTION: Review and recommend Bylaw amendments for approval by Board of Directors.

MOTION: 1st: Panuco; 2nd: Pierzina.

VOTE: None opposed. No abstentions. Motion passes.

E. Misc.

- Ancalade reviewed upcoming & ongoing events happening throughout DTLB. These include Art + Design Walk, DTLB Live!, Paws on the Promenade and more.

5. OLD BUSINESS

6. NEW BUSINESS

7. PUBLIC COMMENT (three minutes on all non-agenda items)

8. ADJOURNMENT

Adjourned at 9:19 AM.

NEXT GOVERNANCE COMMITTEE MEETING:

April 21, 2026

Location: DTLB Alliance Conference Room (100 W Broadway, Suite 235)

***Mission: Cultivate, preserve, and promote a healthy, safe
and prosperous Downtown for all.***

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