GOVERNANCE COMMITTEE MINUTES
Wednesday, February 28, 2024
9:00 AM

Voting Present: Sam Pierzina, Graham Gill, Silissa Uriarte Smith,
Voting Absent: Debra Fixen, Whitney Neal
DLBA Staff: Austin Metoyer, Kelsey Mader, Jeremy Ancalade

1. CALL TO ORDER and INTRODUCTIONS – Sam Pierzina, Chair
   Meeting presentation. Called to order at 9:04 AM.

2. APPROVE MINUTES
   ACTION: Approve Minutes from January 24 Meetings
   MOTION: 1st: Pierzina; 2nd: Smith
   VOTE: None opposed. No abstentions. Motion passes.

3. CHAIRPERSON’S REPORT – Pierzina
   A. Bylaw Review/Amendments
      • The Committee reviewed various portions of the Bylaws that may
        need amending.
      • Mader will add definitions for certain terms within the Bylaws into
        the glossary to clarify the document.
      • Another consideration is the addition of term limits for committee
        members.
   B. Organizational Calendar Review
      • Pierzina reviewed the organizational calendar, reminding the
        committee of the Board application/election period that is coming
        up.
      • Currently the Committee should be reviewing the Bylaws for any
        additional changes that may be necessary.

4. STAFF REPORT – Mader & Ancalade
   A. Board Surveys Update
      • DLBA’s Board of Directors was asked to complete two surveys
        over the last several weeks:
        1. The Board Experience Survey
        2. The Board Demographic Survey
      • The Board Experience Survey is intended to help positively shape
        the overall experience of Board members. The Demographic
        Survey was developed following DLBA’s Diversity, Equity,
        Inclusion, and Access Initiative (DEIA).
      • Mader reviewed the findings of each survey with the Committee.
        There are 30 Board members. 19 responded to the Board
        Experience Survey and 15 to the Demographic Survey.
   B. Overview of Board Recruitment Process
      • Mader provided an overview of what is come for the Board
        recruitment/election process. The application period opens in
        March and closes in April, with interviews scheduled in May.
      • Both new and returning candidates are required to follow the
        same process.
C. Returning Board Service Outreach
   • Each Committee member was assigned one or more Board members to reach out to, to gauge their interest in returning for another term. Only Board members whose terms are ending this year but are still eligible to return for another two-year term will be contacted.

D. Misc.

5. OLD BUSINESS

6. NEW BUSINESS

7. PUBLIC COMMENT (three minutes on all non-agenda items)

8. ADJOURNMENT
   Adjournerd at 9:56 AM.

NEXT GOVERNANCE COMMITTEE MEETING:
March 27
Location: DLBA Conference Room
Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown for all.

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