



**DOWNTOWN
LONG BEACH
ALLIANCE**

**Governance
Committee**

Sam Pierzina – Chair

Debra Fixen

Graham Gill

Silissa Uriarte Smith

Whitney Neal

Staff

Austin Metoyer,
President & CEO

Kelsey Mader,
General Manager

Jeremy Ancalade,
Vice President of Finance
& Administration

GOVERNANCE COMMITTEE MINUTES

December 6, 2023

1:00 PM

DLBA Conference Room

100 W Broadway, Suite 120

Long Beach, CA 90802

Voting Present: Sam Pierzina, Graham Gill, Silissa Uriarte Smith, Whitney Neal

Voting Absent: Debra Fixen

DLBA Staff: Kelsey Mader, Jeremy Ancalade

1. CALL TO ORDER and INTRODUCTIONS – Sam Pierzina, Chair
Called to order at 1:03 PM.
2. APPROVE MINUTES
ACTION: Approve Minutes from [August 31, 2023](#) Meetings
MOTION: 1st: Smith; 2nd: Neal.
VOTE: None opposed. No abstentions. Gill not present for vote. Motion passes.
3. CHAIRPERSON'S REPORT – Pierzina
 - A. FY 23-24 Committee Vacancies
 - i. Economic Development
ACTION: Approve [Jade Sche](#) to serve on DLBA's Economic Development Committee, effective immediately and expiring upon the approval of a new committee for FY 25.
MOTION: 1st: Pierzina; 2nd: Smith.
VOTE: None opposed. No abstentions. Gill not present for vote. Motion passes.
 - B. DLBA Bylaws Amendments
 - i. Election Procedures of the Downtown Long Beach Alliance– Article 3: Governance Committee – [Action Report 3B\(i\)](#)
ACTION: Review to approve or revise recommendations to amend DLBA Election Procedures Section 3 and send to Board of Directors for two-thirds approval.
MOTION: 1st: Pierzina; 2nd: Smith.
VOTE: None opposed. No abstentions. Motion passes.
 - ii. Election Procedures of the Downtown Long Beach Alliance– Article 5: Election of Officers – [Action Report 3B\(ii\)](#)
ACTION: Review to approve or revise recommendations to amend DLBA Election Procedures Section 5 and send to Board of Directors for two-thirds approval.
MOTION: 1st: Pierzina; 2nd: Neal.
VOTE: None opposed. No abstentions. Motion passes.
4. STAFF REPORT
 - A. Board/Committee Experience Survey – Mader
 - The Committee reviewed previous Board experience surveys and considered which questions are still relevant.
 - They worked towards creating a new survey which will be deployed to the entire Board in January.
 - The survey will be distributed, analyzed, and reported on by staff.

B. Misc. – Ancalade

- Ancalade reminded the Committee of the upcoming Holiday Mixer scheduled for December 1.

5. OLD BUSINESS
 6. NEW BUSINESS
 7. PUBLIC COMMENT (three minutes on all non-agenda items)
 8. ADJOURNMENT
- Adjourned at 1:36 PM.

NEXT GOVERNANCE COMMITTEE MEETING:

December 28

Location: DLBA Conference Room

Mission: Cultivate, preserve, and promote a healthy, safe, and prosperous Downtown for all.

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et s, and its requirement that public commissions, boards, councils, and public agencies conduct business openly. E-Mail correspondence regarding agenda items can be directed to info@dlba.org. Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.