EXECUTIVE COMMITTEE MEETING AGENDA

Thursday, November 5, 2026
8:30 AM

DTLB Alliance Conference Room
100 W Broadway, Suite 235, Long Beach, CA 90802

1. CALL TO ORDER and INTRODUCTIONS – Silissa Uriarte Smith, Chair

2. SECRETARY REPORT – John Tully
   ACTION: Approve Minutes from September 3, 2026 Meeting

3. TREASURER'S REPORT – Jeremy Ancalade, Vice President of Administration
   Thomas Mays, Treasurer
   Draft Year-to-Date Financials through September, 2026 — 10 Minutes

4. CHAIRPERSON'S REPORT – Uriarte Smith — 15 Minutes
   A. Remarks from the Chair
   B. Approval of Administrative Committees
   ACTION: Approve administrative committee membership for FY26-27.

5. PRESIDENT/CEO REPORT – Austin Metoyer — 35 Minutes
   A. Organizational Project Timeline
   B. Downtown Difference Board – DTLB Alliance Rep.
   ACTION: Approve a DTLB Alliance Board member to serve as a representative on the Downtown Difference Board of Directors.
   C. Advocacy Update
   D. Misc.

6. OLD BUSINESS

7. NEW BUSINESS

8. ANNOUNCEMENTS FROM THE COMMITTEE

9. PUBLIC COMMENTS (three minutes on all non-agenda items)

10. ADJOURNMENT

NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:
December 3 @ 8:30AM
Location: DTLB Alliance Conference Room

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to info@dtlb.org. Agenda items may also be reviewed as posted in public view at the DTLB Alliance offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.

DOWNTOWN LONG BEACH ALLIANCE

Executive Committee Members

Silissa Uriarte Smith – Chair

Isidro Panuco – Chair-Elect

John Tully – Secretary

Thomas Mays - Treasurer

Mike Gold – Immediate Past Chair

Bo Martinez – City Representative

Christy Caldwell

Claudia Ayala

Solimar Salas

DTLB Alliance Staff

Austin Metoyer
President & CEO

James Ahumada
Senior Vice President & Deputy CEO

Jeremy Ancalade
Vice President of Administration

Kelsey Ruiz
General Manager

100 West Broadway, Ste 235
Long Beach, CA 90802
T: 562.436.4259

Respectful Dialogue Disagree with ideas, not individuals. Focus criticism on proposals and data rather than making personal attacks or questioning motives. Frame disagreements as "I see it differently because..." rather than "You're wrong about..."

Active Listening Allow speakers to finish their points before responding. Ask clarifying questions when you don't understand rather than making assumptions about what someone means.

Meeting Protocol Wait to be recognized by the chair before speaking. Avoid talking over others or jumping in mid-sentence, even during informal discussions. Raise your hand or use agreed-upon signals to indicate you'd like to contribute.

Constructive Engagement Come prepared with specific alternatives when raising concerns. Instead of simply opposing an idea, suggest improvements or different approaches that address your concerns.

Professional Communication Maintain composure even during heated discussions. Avoid interrupting, side conversations, or dismissive body language. Keep voices at conversational levels.

Focused Discussion Stay on agenda topics and respect time limits. Save tangential conversations for breaks or separate meetings. Help redirect discussion when it veers off course.

Confidentiality Respect the confidential nature of board discussions. What's said in the boardroom stays in the boardroom unless explicitly approved for external sharing.

Decision Support Once decisions are made, support them publicly even if you voted against them. Present a unified front while preserving your right to dissent in board minutes.

Preparation and Participation Review materials in advance and come ready to contribute meaningfully. Balance speaking up with creating space for others to participate.