



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

**Executive Committee**

Debra Fixen – Chair

Denise Carter – Chair-Elect

Alan Burks – Secretary

Sam Pierzina - Treasurer

Loara Cadavona – Past Chair

Eric Lopez – City  
Representative

Mike Gold

Sheva Hosseinzadeh

Rhonda Love

**DLBA Staff**

Austin Metoyer,  
President & CEO

Jeremy Ancalade, CFO

Kelsey Mader,  
Executive Assistant

**EXECUTIVE COMMITTEE MEETING AGENDA**

**Thursday, November 3, 2022**

**8:00 AM**

The virtual portion of this meeting is being held pursuant to Assembly Bill 361.

**DLBA Conference Room**

100 W Broadway, Suite 120

Long Beach, CA 90802

**OR**

**Join Meeting**

Meeting ID: 865 2221 9787

Passcode: 218265

1. CALL TO ORDER and INTRODUCTIONS – Debra Fixen, Chair
2. SECRETARY REPORT  
**ACTION: Approve Minutes from [October 6, 2022](#), Meeting**
3. TREASURER’S REPORT – Jeremy Ancalade, DLBA CFO & Sam Pierzina, Treasurer:  
[Year-to-Date Financials through September 2022](#) 10 Minutes
4. CHAIRPERSON’S REPORT – Fixen 30 Minutes
  - A. Governance Committee Report – Denise Carter, Chair
    - i. Board Vacancies
      - a) Advisory (1)
    - ii. Committee Vacancies
      - a) Economic Development (1)
      - b) Placemaking (1)
      - c) Public Safety (1)
      - d) Marketing & Communications (1)
    - iii. DEIA Framework Implementation Update
  - B. Administrative Committees
    - i. Audit Committee  
**ACTION: Approve the Sean Rawson, Kourosh Davatolhagh, Richard Lewis, Ryan Altoon, and Michelle Molina to serve on DLBA’s Audit Committee, effective immediately for a one-year term, expiring September 30, 2023.**
    - ii. Finance Committee  
**ACTION: Approve the Sean Rawson to serve on DLBA’s Finance Committee, effective immediately for a one-year term, expiring September 30, 2023.**
    - iii. Governance Committee  
**ACTION: Approve Graham Gill to serve on DLBA’s Governance Committee, effective immediately for a one-year term, expiring September 30, 2023.**
  - C. President & CEO Evaluation Tool: Bonus Structure Discussion

*Continued on next page.*

5. PRESIDENT & CEO REPORT – Austin Metoyer
  - A. Assembly Bill 361 (AB 361) Compliance

**ACTION: Vote to authorize DLBA Board and its committees to conduct business via teleconferencing in compliance with AB 361.**

- B. DLBA Draft FY22-23 Legislative Agenda Review
6. OLD BUSINESS
7. NEW BUSINESS
8. PUBLIC COMMENTS (three minutes on all non-agenda items)
9. ADJOURNMENT

**NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:**

Thursday, November 3, 2022

8AM

Location: Hybrid

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.