



**DOWNTOWN
LONG BEACH
ALLIANCE**

**Executive Committee
Members**

Debra Fixen – Chair

TBD – Chair-Elect

TBD – Secretary

TBD - Treasurer

Loara Cadavona – Past Chair

Eric Lopez – City
Representative

DLBA Staff

Austin Metoyer,
President & CEO

Broc Coward, COO

Jeremy Ancalade, CFO

Kelsey Mader,
Executive Assistant

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EXECUTIVE COMMITTEE MEETING AGENDA

Thursday, October 6, 2022

9 AM or Immediately following the Board meeting.

The virtual portion of this meeting is being held pursuant to Assembly Bill 361.

In-Person

Studio One Eleven Conference Room
245 E Third St
Long Beach, CA 90802
OR

Join Meeting

Meeting ID: 848 6055 3832

Passcode: 671956

Voting Present: Debra Fixen, Alan Burks, Rhonda Love, Mike Gold, Sam Pierzina, Denise Carter, Loara Cadavona

Voting Absent: Sheva Hosseinzadeh, Eric Lopez

DLBA Staff: Austin Metoyer, Broc Coward, Jeremy Ancalade, Kelsey Mader, Amanda Barrera

1. CALL TO ORDER and INTRODUCTIONS – Debra Fixen, Chair
[Meeting presentation](#). Called to order at 9:18 AM.

2. SECRETARY REPORT

ACTION: Approve Minutes from [September 1, 2022](#), Meeting

MOTION: 1st: Pierzina; 2nd: Gold

VOTE: None opposed. No abstentions. Motion passes.

3. CHAIRPERSON’S REPORT – Fixen

30 Minutes

A. Election of Board Officers

i. **ACTION:** Nominate and elect Sam Pierzina as Board Treasurer, effective immediately for a one-year term, expiring September 30, 2023.

MOTION: 1st: Pierzina; 2nd: Burks

VOTE: None opposed. No abstentions. Motion passes.

ii. **ACTION:** Nominate and elect Alan Burks as Board Secretary, effective immediately for a one-year term, expiring September 30, 2023.

- Burks asked about the responsibilities of the Board Secretary. Mader replied that the Secretary is a signatory of the Board whose signature is required on certain organizational paperwork such as the State’s Statement of Information and other similar documents.

MOTION: 1st: Carter; 2nd: Love

VOTE: None opposed. No abstentions. Motion passes.

B. Approve Administrative Committees

i. **ACTION:** Approve Kouros Davatolhagh, Silissa Uriarte Smith, and Jeremy Harris to serve on DLBA’s Finance Committee, effective immediately for a one-year term, expiring September 30, 2023.

MOTION: 1st: Burks; 2nd: Gold

VOTE: None opposed. No abstentions. Motion passes.

- ii. **ACTION:** Approve Audit Committee, effective immediately for a one-year term, expiring September 30, 2023.
MOTION: 1st: Fixen; 2nd: Burks
VOTE: Receive and file; No action taken.
 - iii. **ACTION:** Approve Amy Chambers and Griselda Suarez to serve on DLBA's Governance Committee, effective immediately for a one-year term, expiring September 30, 2023.
MOTION: 1st: Pierzina; 2nd: Love
VOTE: None opposed. No abstentions. Motion passes.
- C. FY23 Programming Committee Chair Appointments
- i. **ACTION:** Approve Denise Carter to serve as chair of DLBA Marketing & Communications Committee, effective immediately for a one-year term, expiring September 30, 2023.
MOTION: 1st: Fixen; 2nd: Gold
VOTE: Receive and file; No action taken.
 - ii. **ACTION:** Approve Cheryl Roberts to serve as vice-chair of DLBA Public Safety Committee, effective immediately for a one-year term, expiring September 30, 2023.
MOTION: 1st: Love; 2nd: Burks
VOTE: None opposed. No abstentions. Motion passes.
 - iii. **ACTION:** Approve Amy Chambers to serve as chair of DLBA Special Events & Sponsorships Committee, effective immediately for a one-year term, expiring September 30, 2023.
MOTION: 1st: Gold; 2nd: Burks
VOTE: None opposed. No abstentions. Motion passes.
 - iv. **ACTION:** Approve John Tully to serve as chair of DLBA Economic Development Committee, effective immediately for a one-year term, expiring September 30, 2023.
MOTION: Pierzina; 2nd: Burks
VOTE: None opposed. No abstentions. Motion passes.

- 5. OLD BUSINESS
- 6. NEW BUSINESS
- 7. PUBLIC COMMENTS (three minutes on all non-agenda items)
- 8. ADJOURNMENT
Adjourned at 9:31 AM.

NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:

Thursday, November 3, 2022
8AM

Location: Hybrid

Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to info@dlba.org. Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.