



**DOWNTOWN  
LONG BEACH  
ALLIANCE**

**Executive Committee**

**Members**

Debra Fixen – Chair

TBD – Chair-Elect

TBD – Secretary

TBD - Treasurer

Loara Cadavona – Past Chair

Eric Lopez – City  
Representative

**DLBA Staff**

Austin Metoyer,  
President & CEO

Broc Coward, COO

Jeremy Ancalade, CFO

Kelsey Mader,  
Executive Assistant

**EXECUTIVE COMMITTEE MEETING AGENDA**

**Thursday, October 6, 2022**

**9 AM or Immediately following the Board meeting.**

The virtual portion of this meeting is being held pursuant to Assembly Bill 361.

**In-Person**

Studio One Eleven Conference Room

245 E Third St

Long Beach, CA 90802

OR

**Join Meeting**

**Meeting ID: 848 6055 3832**

**Passcode: 671956**

1. CALL TO ORDER and INTRODUCTIONS – Debra Fixen, Chair
2. SECRETARY REPORT  
**ACTION: Approve Minutes from [September 1, 2022](#), Meeting**
3. CHAIRPERSON’S REPORT – Fixen 30 Minutes
  - A. Election of Board Officers
    - i. **ACTION: Nominate and elect Board Treasurer, effective immediately for a one-year term, expiring September 30, 2023.**
    - ii. **ACTION: Nominate and elect Board Secretary, effective immediately for a one-year term, expiring September 30, 2023.**
  - B. Approve Administrative Committees
    - i. **ACTION: Approve Finance Committee, effective immediately for a one-year term, expiring September 30, 2023.**
    - ii. **ACTION: Approve Audit Committee, effective immediately for a one-year term, expiring September 30, 2023.**
    - iii. **ACTION: Approve Governance Committee, effective immediately for a one-year term, expiring September 30, 2023.**
  - C. FY23 Programming Committee Chair Appointments
    - i. **ACTION: Approve Denise Carter to serve as chair of DLBA Marketing & Communications Committee, effective immediately for a one-year term, expiring September 30, 2023.**
    - ii. **ACTION: Approve Cheryl Roberts to serve as vice-chair of DLBA Public Safety Committee, effective immediately for a one-year term, expiring September 30, 2023.**

- iii. **ACTION: Approve Amy Chambers to serve as chair of DLBA Special Events & Sponsorships Committee, effective immediately for a one-year term, expiring September 30, 2023.**
  
- iv. **ACTION: Approve John Tully to serve as chair of DLBA Economic Development Committee, effective immediately for a one-year term, expiring September 30, 2023.**

- 5. OLD BUSINESS
- 6. NEW BUSINESS
- 7. PUBLIC COMMENTS (three minutes on all non-agenda items)
- 8. ADJOURNMENT

**NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:**

Thursday, November 3, 2022

8AM

Location: Hybrid

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.