

# EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, October 11, 2023

9 AM or immediately following the Board meeting

## Studio One Eleven Conference Room

245 E. Third St. Long Beach, CA 90802

1. CALL TO ORDER and INTRODUCTIONS – Denise Carter, Chair  
Called to order at 9:17 AM.
2. SECRETARY REPORT  
**ACTION:** Approve Minutes from [September 7, 2023](#), Meeting  
**MOTION:** 1<sup>st</sup>: Fixen; 2<sup>nd</sup>: Love  
**VOTE:** None opposed; No abstentions; Motion passes.
3. CHAIRPERSON'S REPORT – Carter
  - A. Election of Board Officers
    - i. **ACTION:** Elect Mike Gold as Board Treasurer, effective immediately for a one-year term, expiring upon election of a Board Treasurer in the first Board meeting of FY 2025.  
**MOTION:** 1<sup>st</sup>: Fixen; 2<sup>nd</sup>: Pierzina  
**VOTE:** None opposed; No abstentions; Motion passes.
    - ii. **ACTION:** Elect Alan Burks as Board Secretary, effective immediately for a one-year term, expiring upon election of a Board Secretary in the first Board meeting of FY 2025.  
**MOTION:** 1<sup>st</sup>: Gold; 2<sup>nd</sup>: Love  
**VOTE:** None opposed; No Abstentions; Motion passes.
  - B. Approve Administrative Committees
    - i. **ACTION:** Approve Governance Committee, effective immediately for a one-year term, expiring upon election of a Governance Committee in the first Board meeting of FY 2025.
      - Amy Chambers
      - Whitney Neal
      - Silissa Uriarte Smith**MOTION:** 1<sup>st</sup>: Burks; 2<sup>nd</sup>: Gold  
**VOTE:** None opposed; No abstentions; Motion passes.
  - C. FY24 Programming Committee Chair Appointments
    - i. **ACTION:** Approve Antonio Gallardo to serve as vice-chair of DLBA's Public Safety Committee, effective immediately for a one-year term, upon election of a committee vice-chair in FY 2025.  
**MOTION:** 1<sup>st</sup>: Hosseinzadeh; 2<sup>nd</sup>: Gold  
**VOTE:** None opposed; No abstentions; Motion passes.
    - ii. **ACTION:** Approve Jenny Rivera to serve as chair and Michael Vitug to serve as vice-chair of DLBA's Placemaking Committee, effective immediately for a one-year term, upon election of a committee chair and vice-chair in FY 2025.  
**MOTION:** 1<sup>st</sup>: Love; 2<sup>nd</sup>: Martinez  
**VOTE:** None opposed; No abstentions; Motion passes.



## DOWNTOWN LONG BEACH ALLIANCE Executive Committee

### Members

Denise Carter – Chair

TBD – Chair-Elect

TBD – Secretary

TBD - Treasurer

Debra Fixen – Past Chair

Bo Martinez – City  
Representative

### DLBA Staff

Austin Metoyer  
President & CEO

James Ahumada  
Senior Vice President &  
Deputy CEO

Jeremy Ancalade  
Vice President of Finance &  
Administration

4. OLD BUSINESS
5. NEW BUSINESS
6. PUBLIC COMMENTS (three minutes on all non-agenda items)
7. ADJOURNMENT  
Adjourned at 9:23 AM.

**NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING:**

Thursday, November 2, 2023 8AM Location: DLBA Conference Room

***Mission: Cultivate, preserve and promote a healthy, safe and prosperous Downtown for all.***

All meetings held by the Downtown Long Beach Alliance shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, councils, and public agencies conduct business openly, and in compliance with AB 361. E-Mail correspondence regarding agenda items can be directed to [info@dlba.org](mailto:info@dlba.org). Agenda items may also be reviewed as posted in public view at the DLBA offices or at City Hall. If special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to (562) 436-4259, by noon the day prior to the meeting.